

# Southend-on-Sea Borough Council

Department of the Chief Executive

John Williams - Director of Democratic & Legal Services

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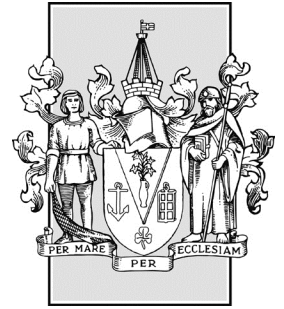
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Dear Councillor

## CABINET - TUESDAY, 10TH JANUARY, 2017

Please find enclosed, for consideration at the next meeting of the Cabinet taking place on Tuesday, 10th January, 2017, the following report(s) that were unavailable when the agenda was printed.

### Agenda No    Item

7.     **Monthly Performance Report (Pages 1 - 72)**  
  
          (Circulated seperately)
  
19.    **Establishing a Special Purpose Vehicle with South Essex College (Pages 73 - 78)**

Report of the Deputy Chief Executive (Place)

Yours faithfully

Olivia Allen  
Democratic Services Assistant

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# MONTHLY PERFORMANCE REPORT

## November 2016

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<b>Section 3</b> Page 10 - 24	<b>Detail of Indicators Rated Red or Amber</b>  Performance detail for indicators rated Red or Amber
<b>Section 4</b> Page 25 - 54	<b>Budget Management Statements</b> Budget monitor and forecast by Portfolio
<b>Section 5</b> Page 55 - 69	<b>Capital Expenditure</b>  Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

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## Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2016/17	Annual target for 2016/17
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2017)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

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# Section 1: 2016-2017 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

Generated on: 23 December 2016 13:08







**Expected Outcome** At risk of missing target  
**Responsible OUs** Corporate Services



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4 ω	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2016	4.72	4.27	7.20			The Council is below target for November, which follows the trend of last year. However the council is currently above target at 4.72 days against a target of 4.27 days. Human Resources continue to provide information at Departmental Management Team on those employees with the highest number of sickness spells and long term sick.	Policy & Resources Scrutiny



**Expected Outcome** At risk of missing target  
**Responsible OUs** People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	November 2016	73.4%	85%	85%			Between April and November end a total of 73.4% (390) of return to home visits were successful (i.e. the visit took place and the child was seen). A further 84 (15.8%) visits were unsuccessful (visit refused or child wasn't seen) and 57 (10.7%) visits are outstanding. Currently the percentage of successful visits for missing children living in the borough is 79.7% (314) and 4.8% of visits (or 19) are outstanding. The percentage of successful visits for children looked after by Southend but placed out of borough is 71.3%(62) , with 18.4% (16)	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									outstanding. The percentage of successful visits for children looked after by other local authorities placed in Southend is 28% (14) with 44% (22) outstanding.	
CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]	Aim to Minimise	November 2016	1.97	1.43	1.43			The average level of delayed transfers of care is above target but we remain well below the regional average of 3.72. A lot of work has been and will continue to be put into ensuring that patients are discharged from hospital in a timely manner and appropriate services are available on demand. There will be closer attention to the delays made in the Non-Acute (Sept) side, as the weightings are towards the Social Care side.	People Scrutiny
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	November 2016	25.76%	30%	30%			The performance of this indicator has dropped slightly but remains in line with our comparable neighbours. A sample of direct payment cases and non-direct payment cases will be sampled to assist in identifying barriers to direct payments. This will inform further analysis of drop in this indicator.	People Scrutiny

**Expected Outcome** At risk of missing target  
**Responsible OUs** Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	November 2016	5719	5078	7389			Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are causing concern ( violent crime), and improved strategic and operational links between the key partnership boards. The development of the Community Safety Hub will enhance partnership approaches to tackling	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									crime and ASB within Southend. An all member briefing with senior Police officers was held on 23 November to review crime statistics. In addition, the in-depth scrutiny review on enforcement is progressing and is due to take evidence from the Police and Crime Commissioner, among a range of other sources	
CP 2.3  5	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2016	50.56%	54.00%	54.00%			<b>September update - * This figure currently is unvalidated, by the end of December 2016 this data should be validated.</b> Veolia completed their new waste collection service roll out which included a new blue box recycling service stream, which will take time to embed across the borough. There is also a national downturn in recycling rates in the Essex region, which has seen a decrease in recycling rates. It is a very challenging target and too early to predict end of year performance at the moment.	Place Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	November 2016	70.30%	71.10%	97.80%			Although collection is still below target it is an improvement on last month, when the collection rate was 1.3% down. This confirms the predicted outcome that the target will be met at the end of the financial year. The Service is focused on current year collection and are chasing ratepayers to obtain payments.	Policy & Resources Scrutiny



**Expected Outcome** Some slippage against target  
**Responsible OUs** People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.4	Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]	Goldilocks	November 2016	56.5	45.7-52.3	45.7-52.3			This indicator is slightly over target for the first month since July, the numbers of children that are becoming subject of a Child Protection Plan in November has decreased and is equal to the number of plans discontinued in the month. This has caused the rate of children subject to a Child Protection Plan has drop slightly.	People Scrutiny
CP 1.5	Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]	Goldilocks	November 2016	68.2	57.3-68.3	57.3-68.3			The number of looked after children per 10,000 is at target at 68.2 per 10,000 population against a target range of 57.3-68.3. We have a large number of children who are placed for adoption and who will therefore leave care over the next 6 months, depending on obtaining hearing dates from Court, and this will improve performance further. In addition we will see the impact of the work of the Edge of Care team over the coming months.	People Scrutiny
CP 3.1 ∞	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	November 2016	79.1%	86%	86%			For the period June - August which is reported 3 months later in November 2016, 86 people started reablement, of which 68 were at home 91 days later, which is 79.1%. Following the analysis that has been undertaken over the last month, we are investigating this indicator at a client and supplier level (a review of 18 reablement episodes is being completed).	People Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2016	548	750	1,300			Final quit data for November is unlikely to be available until the end of January 2017. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	November 2016	2,701	3,443	5,673			Data is still awaited from two GP Practices that migrated computer systems recently from EMIS to SystemOne and the outreach provider. The health check trajectory remains on track to hit target by the end of the year.	People Scrutiny

## Section 2: 2016-2017 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 23 December 2016 13:08



**Performance Data Expected Outcome: At risk of missing target 6 On course to achieve target 16 Some slippage against target 6**

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	November 2016	5719	5078	7389			Dipti Patel	Policy & Resources Scrutiny
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation, with or without support. (ASCOF 1H) [Year to date Snapshot]	Aim to Maximise	November 2016	83.6%	66%	66%			Sharon Houlden	People Scrutiny
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	November 2016	73.4%	85%	85%			John O'Loughlin	People Scrutiny
CP 1.4	Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]	Goldilocks	November 2016	56.5	45.7-52.3	45.7-52.3			John O'Loughlin	People Scrutiny
CP 1.5	Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]	Goldilocks	November 2016	68.2	57.3-68.3	57.3-68.3			John O'Loughlin	People Scrutiny

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	November 2016	38	45	45			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	November 2016	96%	92%	92%			Dipti Patel	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2016	50.56%	54.00%	54.00%			Dipti Patel	Place Scrutiny

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce









MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	November 2016	79.1%	86%	86%			Sharon Houlden	People Scrutiny
CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]	Aim to Minimise	November 2016	1.97	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	November 2016	25.76%	30%	30%			Sharon Houlden	People Scrutiny
CP 3.4	Proportion of adults with learning disabilities in paid employment [Monthly Snapshot]	Aim to Maximise	November 2016	10.3%	10%	10%			Sharon Houlden	People Scrutiny
CP 3.5	Number of Children Involved with Early Help Assessments (cumulative)	Aim to Maximise	November 2016	1,408	1,336	2,000			John O'Loughlin	People Scrutiny
CP 3.6	Participation and attendance at council owned / affiliated cultural	Aim to Maximise	November 2016	2,811,187	2,666,667	4,000,000			Scott Dolling	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	and sporting activities and events [Cumulative]									
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	November 2016	44	26	40	✔	↑	James Williams	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2016	548	750	1,300	⚠	↑	Liesel Park	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	November 2016	2,701	3,443	5,673	⚠	↓	Margaret Gray	People Scrutiny

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for business' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]	Aim to Maximise	November 2016	69.90%	69.70%	97.20%	✔	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	November 2016	70.30%	71.10%	97.80%	⚠	↓	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	November 2016	91.66%	79.00%	79.00%	✔	↑	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2016	91.28%	84.00%	84.00%	✔	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2016	94.68%	90.00%	90.00%	✔	↓	Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due [Monthly Snapshot]	Aim to Minimise	November 2016	1.43%	1.7%	1.7%	✔	↑	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	The % of children in good or outstanding Schools [Monthly Snapshot]	Aim to Maximise	November 2016	87.09%	75%	75%	✔	↑	Brin Martin	People Scrutiny

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering in Culture Services [Cumulative]	Aim to Maximise	November 2016	11,310	8,667	13,000			Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	November 2016	87.34%	80.00%	80.00%			Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.3	Number of payments made online [Cumulative]	Aim to Maximise	November 2016	43,713	33,328	50,000			Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2016	4.72	4.27	7.20			Joanna Ruffle	Policy & Resources Scrutiny

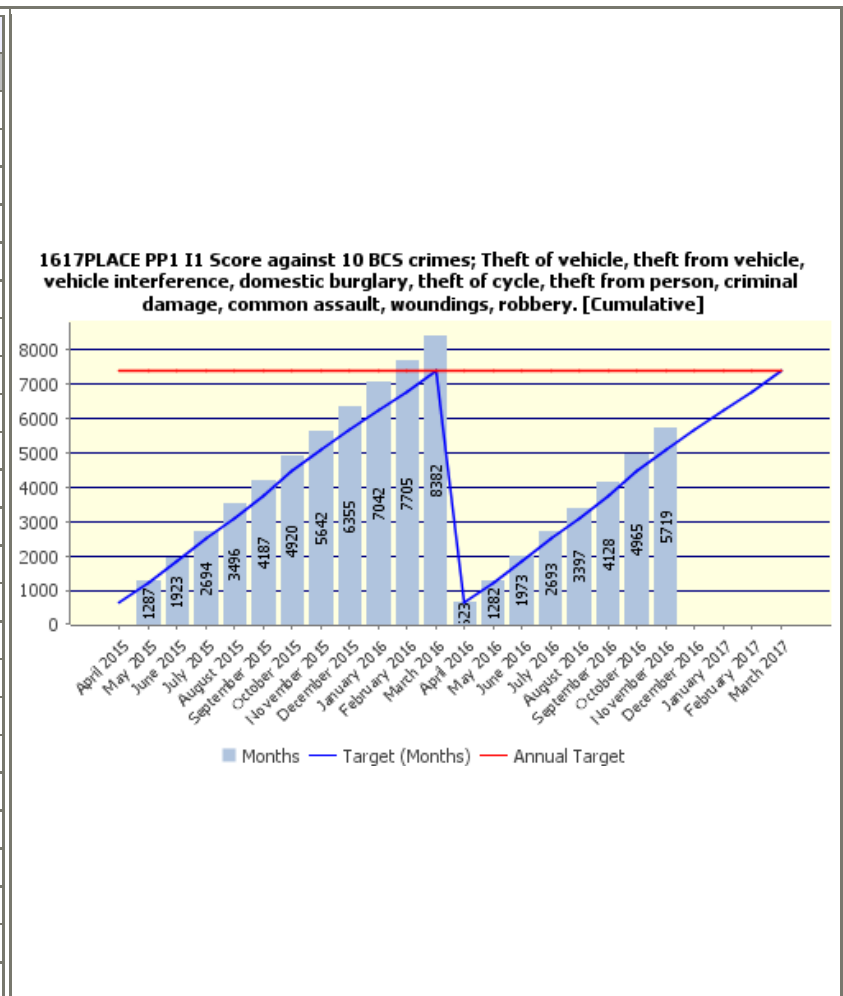
### Section 3: Detail of indicators rated Red or Amber

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 2 Some slippage against target 2


CP 1.1	<b>Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]</b>			<p>November 2016 result</p> <p>5078 5180 10000 5719 0</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>Dipti Patel</b>			
<b>Year Introduced</b>	2007			

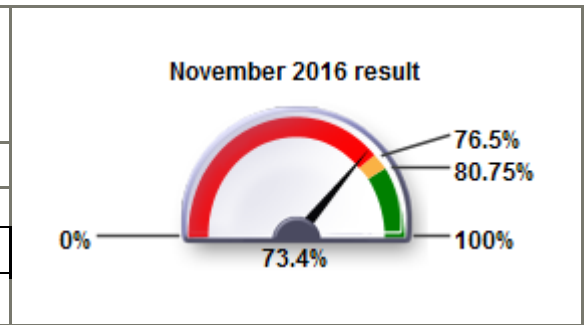
Date Range 1		
	Value	Target
April 2015	N/A	626
May 2015	1287	1231
June 2015	1923	1857
July 2015	2694	2532
August 2015	3496	3102
September 2015	4187	3773
October 2015	4920	4478
November 2015	5642	5078
December 2015	6355	5665
January 2016	7042	6235
February 2016	7705	6754
March 2016	8382	7389
April 2016	623	626
May 2016	1282	1231
June 2016	1973	1857
July 2016	2693	2532
August 2016	3397	3102
September 2016	4128	3773
October 2016	4965	4478
November 2016	5719	5078
December 2016		5665
January 2017		6235
February 2017		6754
March 2017		7389



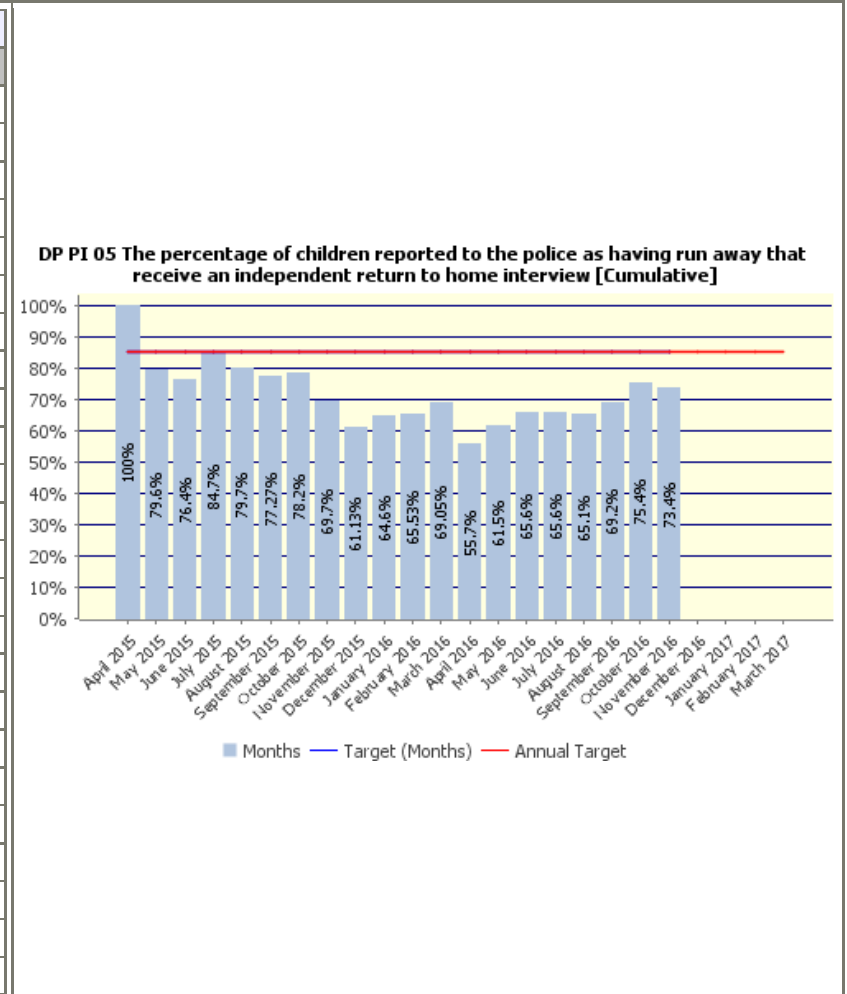
Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are

causing concern ( violent crime), and improved strategic and operational links between the key partnership boards. The development of the Community Safety Hub will enhance partnership approaches to tackling crime and ASB within Southend. An all member briefing with senior Police officers was held on 23 November to review crime statistics. In addition, the in-depth scrutiny review on enforcement is progressing and is due to take evidence from the Police and Crime Commissioner, among a range of other sources

CP 1.3	<b>The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>	2013		




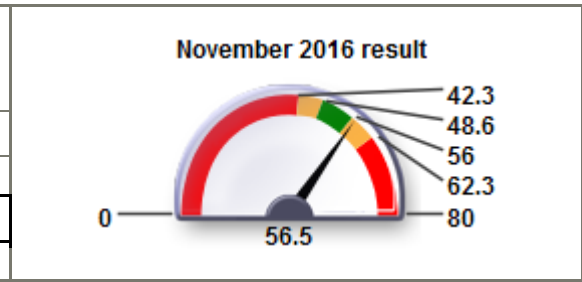
Date Range 1		
	Value	Target
April 2015	100%	85%
May 2015	79.6%	85%
June 2015	76.4%	85%
July 2015	84.7%	85%
August 2015	79.7%	85%
September 2015	77.27%	85%
October 2015	78.2%	85%
November 2015	69.7%	85%
December 2015	61.13%	85%
January 2016	64.6%	85%
February 2016	65.53%	85%
March 2016	69.05%	85%
April 2016	55.7%	85%
May 2016	61.5%	85%
June 2016	65.6%	85%
July 2016	65.6%	85%
August 2016	65.1%	85%
September 2016	69.2%	85%
October 2016	75.4%	85%
November 2016	73.4%	85%
December 2016		
January 2017		
February 2017		
March 2017		



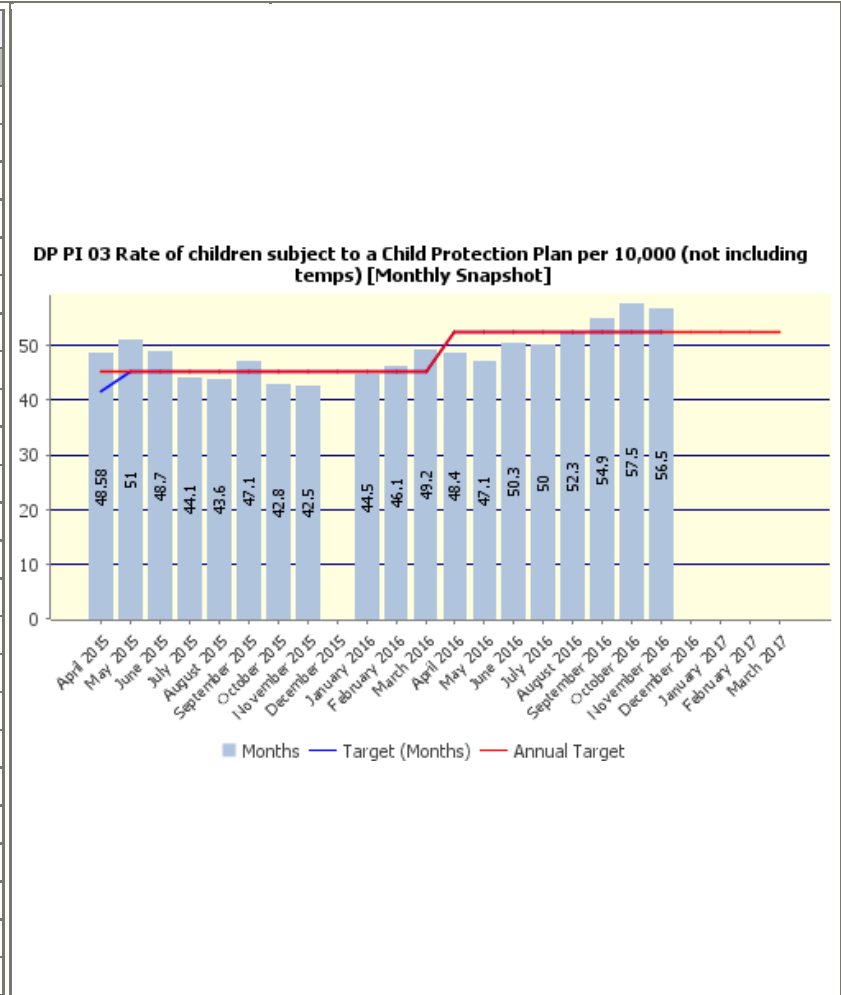
Between April and November end a total of 73.4% (390) of return to home visits were successful (i.e. the visit took place and the child was seen). A further 84 (15.8%) visits were unsuccessful (visit refused or child wasn't seen) and 57 (10.7%) visits are outstanding. Currently the percentage of successful visits for missing children living in the borough is 79.7% (314) and 4.8% of visits (or 19) are outstanding. The percentage of successful visits for children looked after by Southend but placed out of borough is 71.3%(62) , with 18.4% (16) outstanding. The percentage of successful visits for children looked after by other local authorities placed in Southend is 28% (14) with 44% (22) outstanding.




CP 1.4	<b>Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Goldilocks
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>			

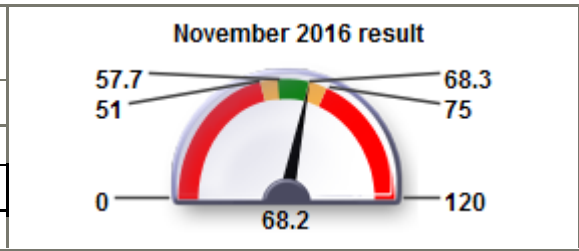


Date Range 1		
	Value	Target
April 2015	48.58	41.5
May 2015	51	45.1
June 2015	48.7	45.1
July 2015	44.1	45.1
August 2015	43.6	45.1
September 2015	47.1	45.1
October 2015	42.8	45.1
November 2015	42.5	45.1
December 2015		45.1
January 2016	44.5	45.1
February 2016	46.1	45.1
March 2016	49.2	45.1
April 2016	48.4	45.7 – 68.3
May 2016	47.1	45.7 – 68.3
June 2016	50.3	45.7 – 68.3
July 2016	50	45.7 – 68.3
August 2016	52.3	45.7 – 68.3
September 2016	54.9	45.7 – 68.3
October 2016	57.5	45.7 – 68.3
November 2016	56.5	45.7 – 68.3
December 2016		
January 2017		
February 2017		
March 2017		

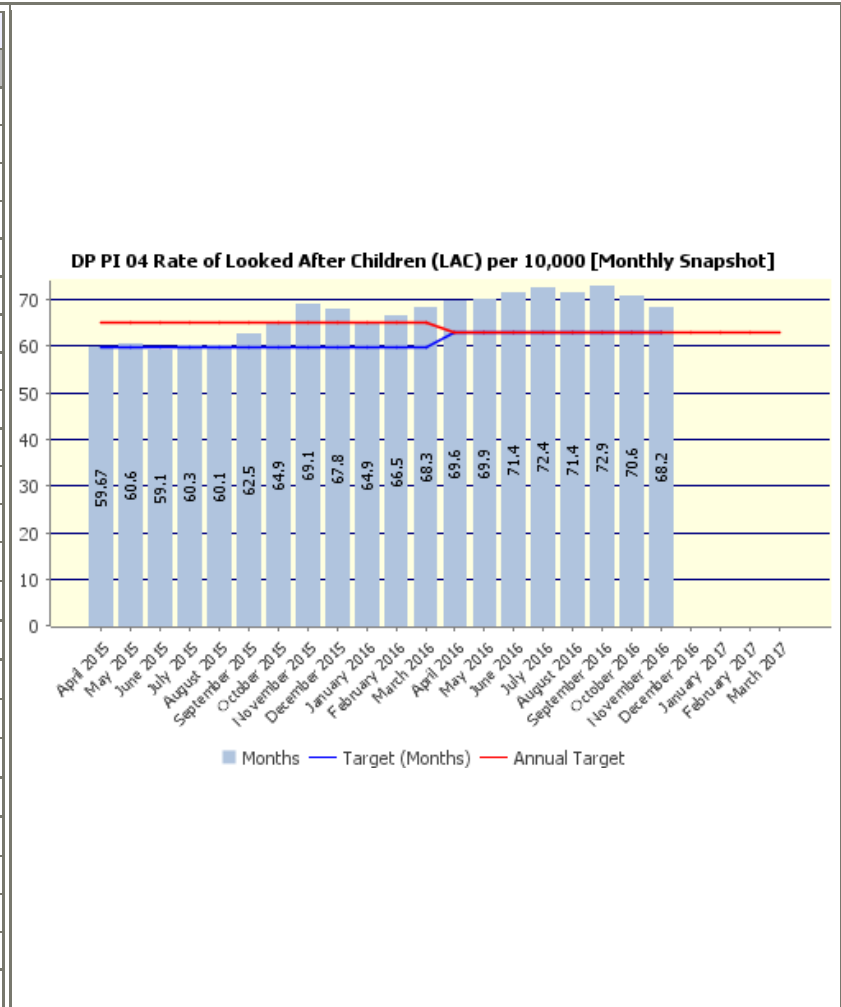


This indicator is slightly over target for the first month since July, the numbers of children that are becoming subject of a Child Protection Plan in November has decreased and is equal to the number of plans discontinued in the month. This has caused the rate of children subject to a Child Protection Plan has drop slightly.

CP 1.5	<b>Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Goldilocks
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2015	59.67	59.7
May 2015	60.6	59.7
June 2015	59.1	59.7
July 2015	60.3	59.7
August 2015	60.1	59.7
September 2015	62.5	59.7
October 2015	64.9	59.7
November 2015	69.1	59.7
December 2015	67.8	59.7
January 2016	64.9	59.7
February 2016	66.5	59.7
March 2016	68.3	59.7
April 2016	69.6	57.3 - 68.3
May 2016	69.9	57.3 - 68.3
June 2016	71.4	57.3 - 68.3
July 2016	72.4	57.3 - 68.3
August 2016	71.4	57.3 - 68.3
September 2016	72.9	57.3 - 68.3
October 2016	70.6	57.3 - 68.3
November 2016	68.2	57.3 - 68.3
December 2016		
January 2017		
February 2017		
March 2017		



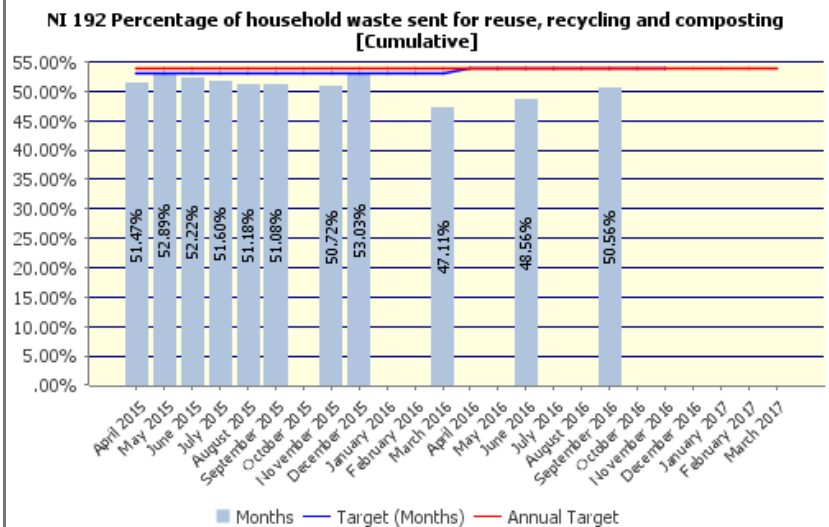
The number of looked after children per 10,000 is at target at 68.2 per 10,000 population against a target range of 57.3-68.3. We have a large number of children who are placed for adoption and who will therefore leave care over the next 6 months, depending on obtaining hearing dates from Court, and this will improve performance further. In addition we will see the impact of the work of the Edge of Care team over the coming months.

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	<b>Percentage of household waste sent for reuse, recycling and composting [Cumulative]</b>			<p>September 2016 result</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Dipti Patel</b>			
<b>Year Introduced</b>	2008			

Date Range 1		
	Value	Target
April 2015	51.47%	53.00%
May 2015	52.89%	53.00%
June 2015	52.22%	53.00%
Q1 2015/16		
July 2015	51.60%	53.00%
August 2015	51.18%	53.00%
September 2015	51.08%	53.00%
Q2 2015/16		
October 2015		53.00%
November 2015	50.72%	53.00%
December 2015	53.03%	53.00%
Q3 2015/16		
January 2016		53.00%
February 2016		53.00%
March 2016	47.11%	53.00%
Q4 2015/16		
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%*	54.00%
Q2 2016/17		
October 2016		54.00%
November 2016		54.00%
December 2016		
Q3 2016/17		
January 2017		
February 2017		
March 2017		
Q4 2016/17		




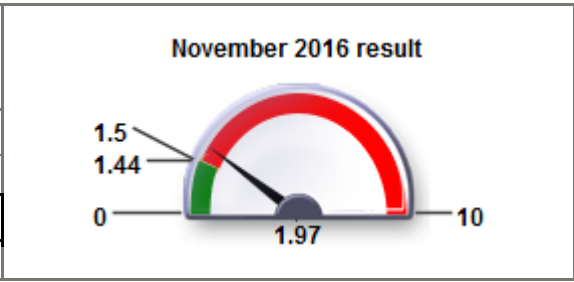
**September update - \* This figure currently is unvalidated, by the end of December 2016 this**

**data should be validated.** Veolia completed their new waste collection service roll out which included a new blue box recycling service stream, which will take time to embed across the borough. There is also a national downturn in recycling rates in the Essex region, which has seen a decrease in recycling rates. It is a very challenging target and too early to predict end of year performance at the moment.

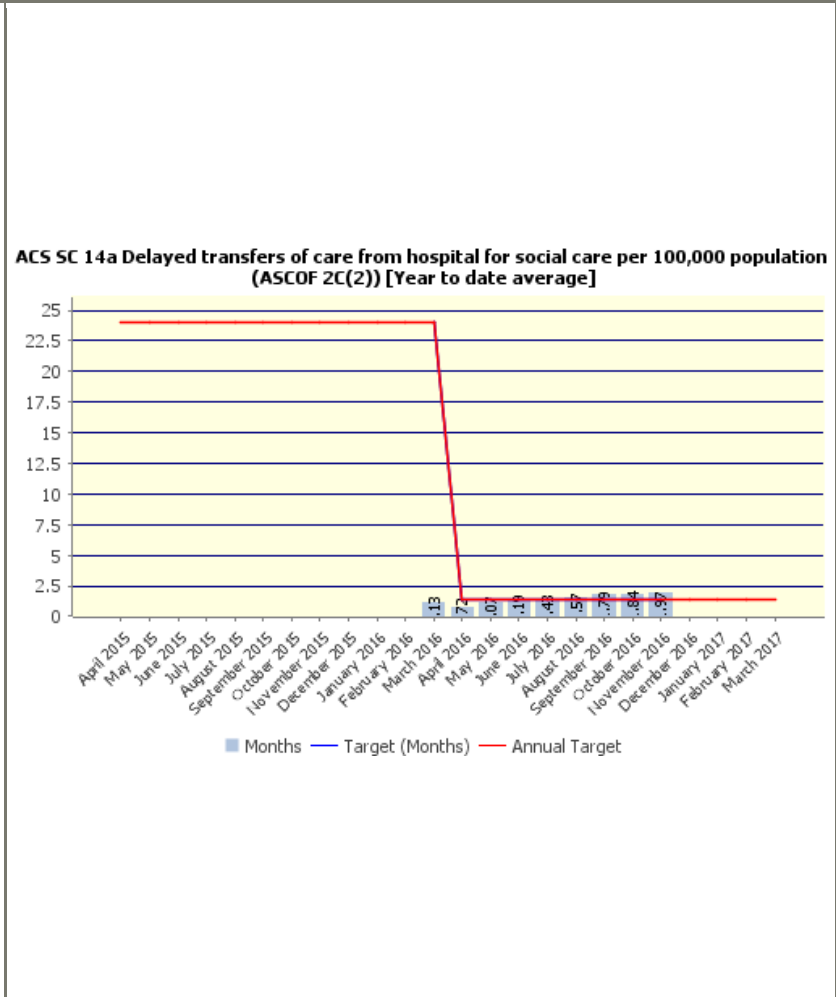


For the period June - August which is reported 3 months later in November 2016, 86 people started reablement, of which 68 were at home 91 days later, which is 79.1%. Following the analysis that has been undertaken over the last month, we are investigating this indicator at a client and supplier level (a review of 18 reablement episodes is being completed).


CP 3.2	<b>Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>			

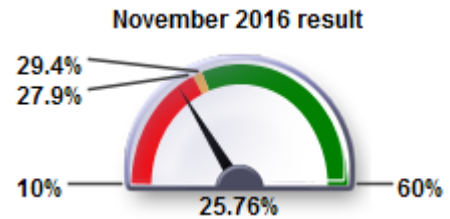


Date Range 1		
	Value	Target
April 2015		
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		
January 2016		
February 2016		
March 2016	1.13	24
April 2016	0.72	1.43
May 2016	1.07	1.43
June 2016	1.19	1.43
July 2016	1.43	1.43
August 2016	1.57	1.43
September 2016	1.79	1.43
October 2016	1.84	1.43
November 2016	1.97	1.43
December 2016		
January 2017		
February 2017		
March 2017		

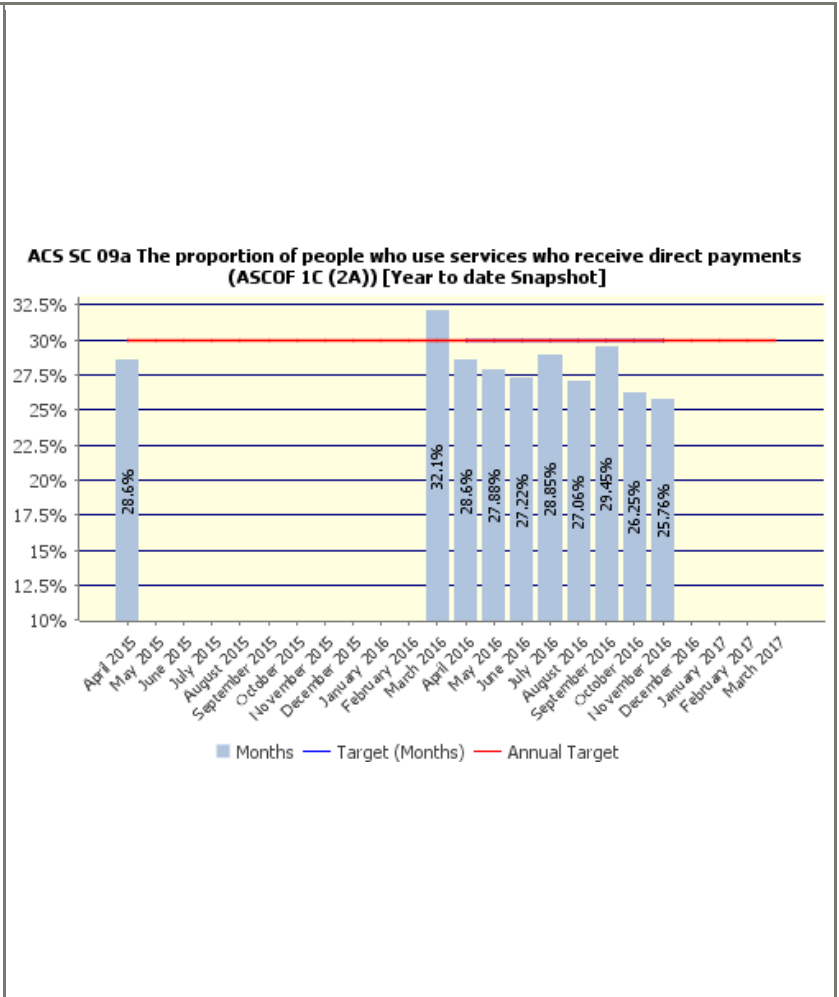


The average level of delayed transfers of care is above target but we remain well below the regional average of 3.72. A lot of work has been and will continue to be put into ensuring that patients are discharged from hospital in a timely manner and appropriate services are available on demand. There will be closer attention to the delays made in the Non-Acute (Sept) side, as the weightings are towards the Social Care side.

CP 3.3	<b>The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>			




Date Range 1		
	Value	Target
April 2015	28.6%	30%
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		
January 2016		
February 2016	N/A	
March 2016	32.1%	
April 2016	28.6%	30%
May 2016	27.88%	30%
June 2016	27.22%	30%
July 2016	28.85%	30%
August 2016	27.06%	30%
September 2016	29.45%	30%
October 2016	26.25%	30%
November 2016	25.76%	30%
December 2016		
January 2017		
February 2017		
March 2017		



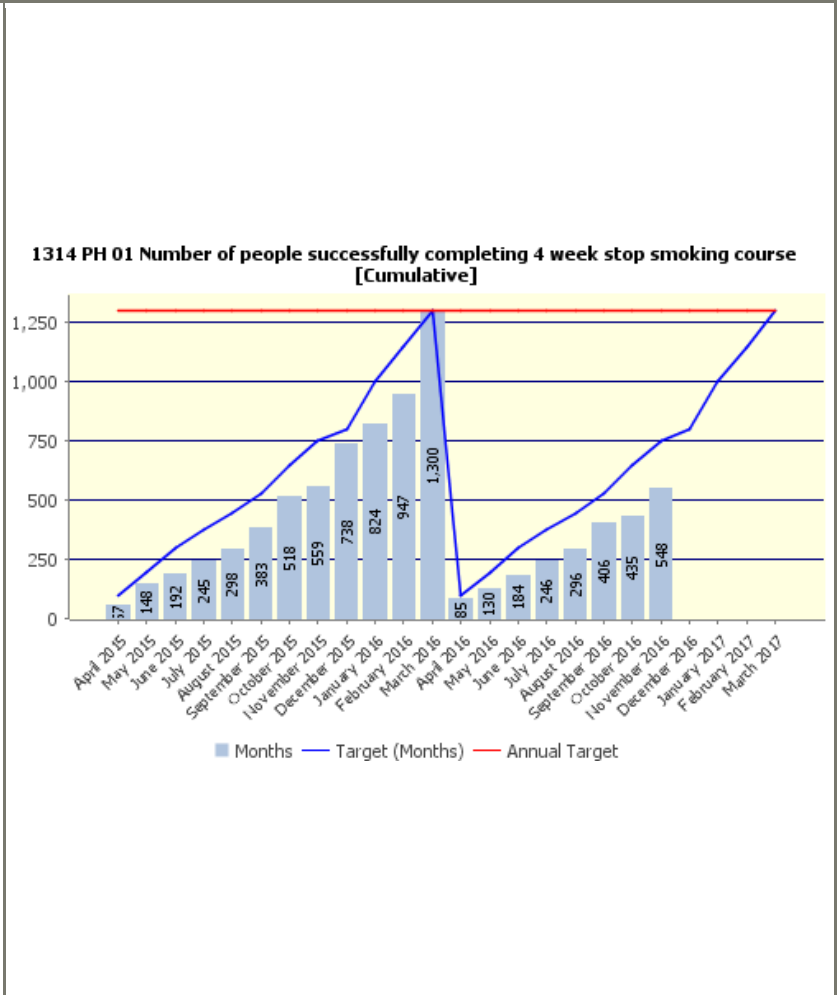
The performance of this indicator has dropped slightly but remains in line with our comparable neighbours. A sample of direct payment cases and non-direct payment cases will be sampled to assist in identifying barriers to direct payments. This will inform further analysis of drop in this indicator.




CP 3.8	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Liesel Park</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2015	57	100
May 2015	148	200
June 2015	192	300
July 2015	245	380
August 2015	298	450
September 2015	383	530
October 2015	518	650
November 2015	559	750
December 2015	738	800
January 2016	824	1,000
February 2016	947	1,150
March 2016	1,300	1,300
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016		800
January 2017		1,000
February 2017		1,150
March 2017		1,300

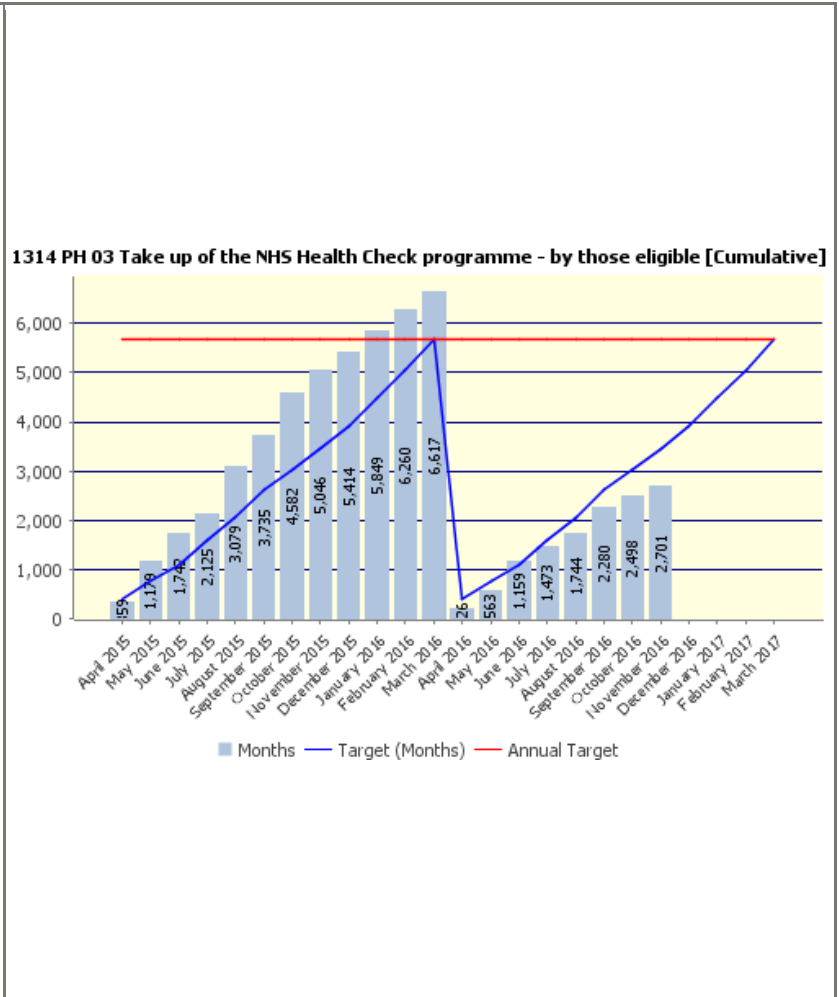


Final quit data for November is unlikely to be available until the end of January 2017. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.

CP 3.9	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2015	359	406
May 2015	1,179	763
June 2015	1,742	1,120
July 2015	2,125	1,592
August 2015	3,079	2,064
September 2015	3,735	2,632
October 2015	4,582	3,038
November 2015	5,046	3,443
December 2015	5,414	3,914
January 2016	5,849	4,482
February 2016	6,260	5,050
March 2016	6,617	5,673
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016		3,914
January 2017		4,482
February 2017		5,050
March 2017		5,673



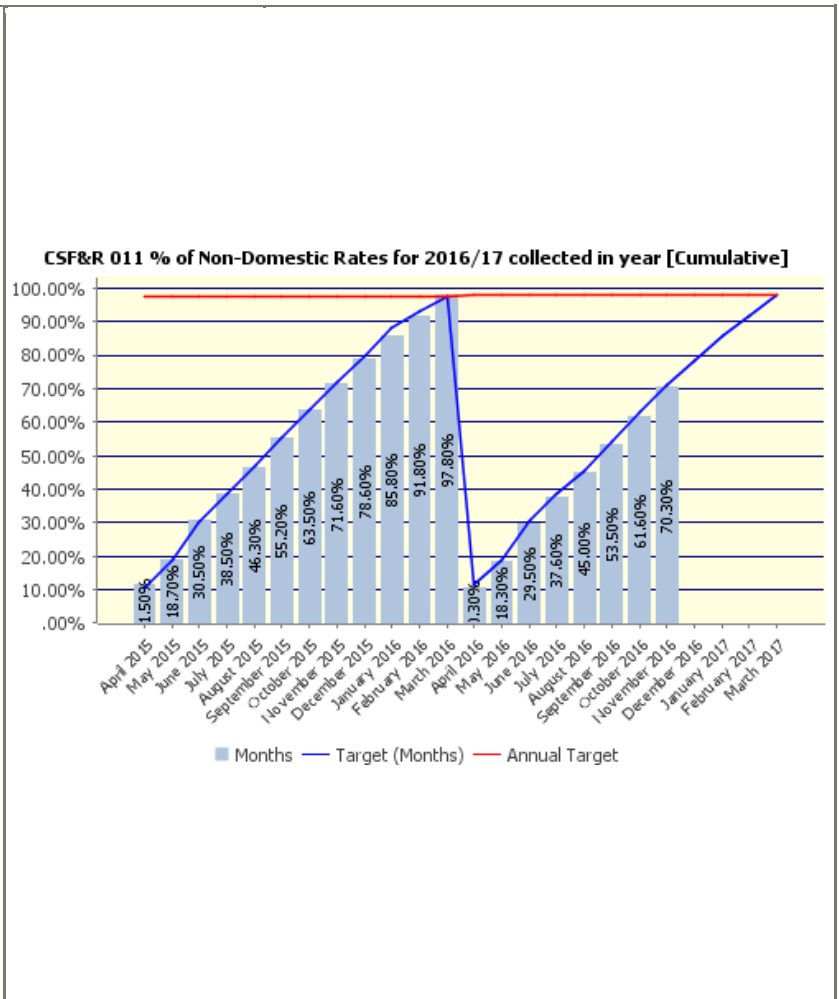
Data is still awaited from two GP Practices that migrated computer systems recently from EMIS to SystemOne and the outreach provider. The health check trajectory remains on track to hit target by the end of the year.

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for business' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: Some slippage against target 1

CP 4.4	<b>% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]</b>			<p><b>November 2016 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Joe Chesterton</b>			
<b>Year Introduced</b>	2000			

Date Range 1		
	Value	Target
April 2015	11.50%	10.30%
May 2015	18.70%	18.70%
June 2015	30.50%	30.40%
July 2015	38.50%	38.70%
August 2015	46.30%	46.80%
September 2015	55.20%	55.10%
October 2015	63.50%	63.50%
November 2015	71.60%	71.70%
December 2015	78.60%	79.80%
January 2016	85.80%	88.00%
February 2016	91.80%	93.00%
March 2016	97.80%	97.60%
April 2016	10.30%	11.30%
May 2016	18.30%	18.70%
June 2016	29.50%	30.50%
July 2016	37.60%	38.50%
August 2016	45.00%	45.50%
September 2016	53.50%	54.50%
October 2016	61.60%	62.90%
November 2016	70.30%	71.10%
December 2016		78.20%
January 2017		85.50%
February 2017		91.60%
March 2017		97.80%



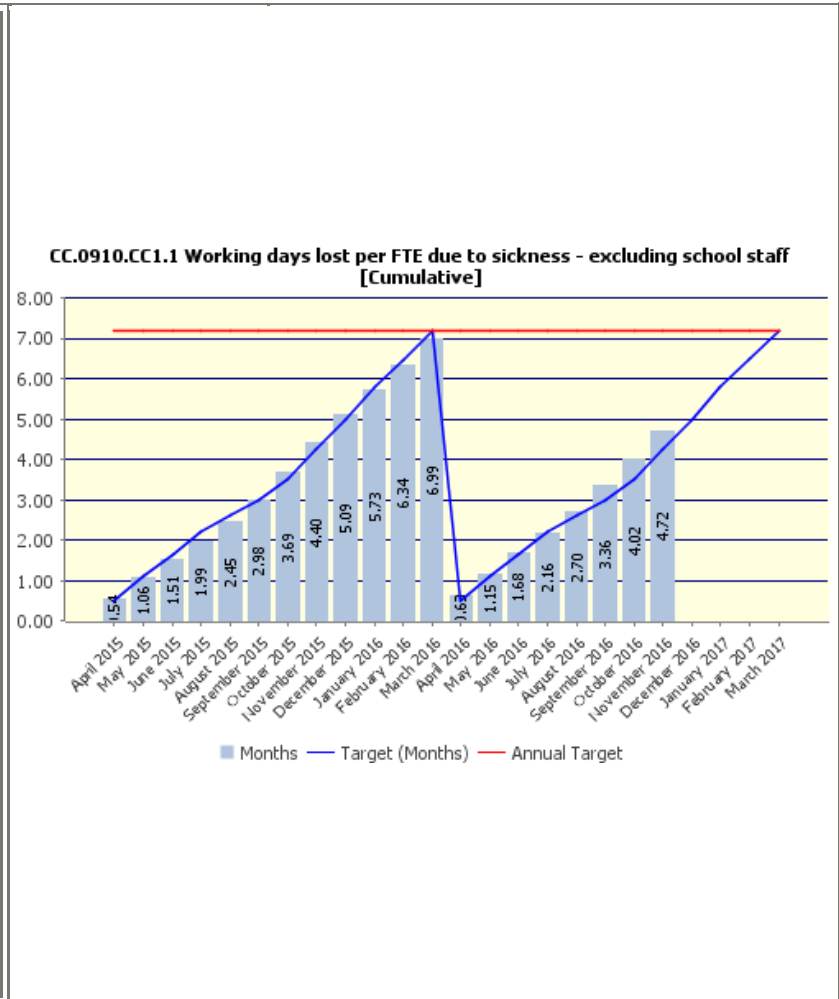
Although collection is still below target it is an improvement on last month, when the collection rate was 1.3% down. This confirms the predicted outcome that the target will be met at the end of the financial year. The Service is focused on current year collection and are chasing ratepayers to obtain payments.

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1

CP 5.4	<b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b>		<p>November 2016 result</p> <p>4.48 4.31 0.00 4.72 10.00</p>
<b>Expected Outcome</b>		<b>Format</b> Aim to Minimise	
<b>Managed By</b>	<b>Joanna Ruffle</b>		
<b>Year Introduced</b>	2009		

Date Range 1		
	Value	Target
April 2015	0.54	0.51
May 2015	1.06	1.10
June 2015	1.51	1.65
July 2015	1.99	2.21
August 2015	2.45	2.61
September 2015	2.98	3.01
October 2015	3.69	3.51
November 2015	4.40	4.25
December 2015	5.09	4.97
January 2016	5.73	5.80
February 2016	6.34	6.47
March 2016	6.99	7.20
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.68	1.65
July 2016	2.16	2.21
August 2016	2.70	2.61
September 2016	3.36	3.01
October 2016	4.02	3.51
November 2016	4.72	4.27
December 2016		4.99
January 2017		5.82
February 2017		6.49
March 2017		7.20



The Council is below target for November, which follows the trend of last year. However the council is currently above target at 4.72 days against a target of 4.27 days. Human Resources continue to provide information at Departmental Management Team on those employees with the highest number of sickness spells and long term sick.



# **Revenue Budget Monitoring 2016/17**

## **Period 8**

### **as at 30 November 2016 Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2016/17, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 November 2016.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2016. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of October all corporate savings have been allocated.

## 2. Overall Budget Performance – General Fund

An overspend to the overall Council budget of £807,000 is currently being forecast for the year-end. This position reflects a projected overspend of £928,000 in Council departmental spending and a £121,000 underspend on financing costs and levies. The budget pressures which services are reporting are detailed in section 3 below. The forecast overspend of £807,000 is currently estimated to be met from earmarked reserves.

at 30 November 2016 - Period 8

Portfolio	Latest Budget 2016/17 £000	Projected Outturn 2016/17 £000	November Forecast Variance £000	October Forecast Variance £000
Leader	3,397	3,407	10	(200)
Culture, Tourism and the Economy	14,725	14,953	228	200
Corporate and Community Support Services	2,961	2,781	(180)	30
Housing, Planning & Public Protection Services	10,609	10,628	19	30
Children & Learning	31,187	31,507	320	655
Health & Adult Social Care	42,498	42,707	209	200
Transport, Waste & Cleansing	23,105	23,427	322	143
Technology	147	147	-	-
Total Portfolio	128,629	129,557	928	1,058
Non-Service Areas	(5,423)	(6,351)	(928)	(1,058)
<b>Net Expenditure / (Income)</b>	<b>123,206</b>	<b>123,206</b>	<b>0</b>	<b>0</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

### 3. Service Variances - £928,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)	Previous period £(000)
<b>Leader</b>				
Release of Legal Provision				(200)
Treasury Management Costs	10			10
	<b>10</b>	<b>0</b>	<b>10</b>	<b>(190)</b>
<b>Culture, Tourism and the Economy</b>				
Southend Pier - Loss of income due to repair of pile caps and associated repair costs due to buggy usage for certain users	200			200
Grounds Maintenance - Additional peak relief staff due to weather conditions	60			60
Golf course - reduced income due to lower user numbers	50			50
The Forum - Facilities Management contract can't be renegotiated yet	100			100
Leisure Management - Newly tendered contract saving & part year vacant post		(182)		(182)
	<b>410</b>	<b>(182)</b>	<b>228</b>	<b>228</b>
<b>Corporate and Community Support</b>				
Benefits Admin Team Staffing	90			90
Vacancies in the Financial Management and Planning & Control Teams		(150)		(150)
Vacancy in the Asset Management Team		(50)		(50)
Council Tax Court Income		(60)		(50)
Vacancies in the Chief Executive Support team		(33)		
Vacancy Factor in the Legal & Democratic Team	14			
Legal Services Court Costs	28			
Legal Services Income	16			15
Staffing costs in the Business Rates team		(15)		
Vacancies in Corporate Procurement		(20)		(20)
	<b>148</b>	<b>(328)</b>	<b>(180)</b>	<b>(165)</b>
<b>Housing, Planning &amp; Public Protection Services</b>				
Regulatory Services - Legal advice	13			13
Tables and chairs income	27			27
Vacancy in Private Sector Housing		(15)		(22)
Minor variances		(6)		(5)
	<b>40</b>	<b>(21)</b>	<b>19</b>	<b>13</b>
<b>Children and Learning</b>				
Children's Placements - high cost children with disabilities, and cost of direct payments	47			35
Children's Placements - forecast for current cohort of looked after children	110			330
Staffing pressure costs in children services	214			175
Legal charges for children in care - high case load	97			122
Forecast on current in-house fostering placements and impact of adoption referral income	12			290
Home to School Education Transport - lower demand and contract management		(60)		(60)
School Improvement staff vacancies		(100)		(100)
	<b>480</b>	<b>(160)</b>	<b>320</b>	<b>792</b>



<b>...Continued</b>				
<b>Health and Adult Social Care</b>				
People with a Learning Disability - Lower than estimated residential care placements and direct payments		(251)		(227)
People with Mental Health Needs - Higher than estimated residential care placements, direct payments and supported living	586			576
Older People - Reduced residential care packages		(141)		(261)
Physical and Sensory Impairment - Higher than estimated residential care placements	66			86
Pressure against budgeted vacancy levels	20			20
Health contribution towards Integrated commissioning		(38)		(43)
Underspend on service contracts		(33)		(10)
	<b>672</b>	<b>(463)</b>	<b>209</b>	<b>141</b>
<b>Transport, Waste &amp; Cleansing</b>				
Concessionary fares - based on consultant estimate	73			80
Travel Centre - additional security required for site	60			60
Street lighting - full year benefits not expected to be achieved	297			297
Traffic Signals - reduced repairs and maintenance costs		(51)		(51)
Street works Common Permit Scheme - S.74 penalties		(473)		(473)
Highways maintenance - rechargeable works	142			136
Structural maintenance - footway repairs	205			272
Traffic Management - reduction in contractor costs		(82)		(82)
Decriminalised parking - delay in new contract implementation	114			114
Decriminalised parking - increased estimated bad debt provision at year end	164			148
Decriminalised parking - reduction in income	251			100
Parking management - income from on- and off-street provision		(400)		(400)
Flood Defences - vacant posts		(18)		(70)
Business Support - Low staff turnover resulting in vacancy factor pressure	40			40
	<b>1,346</b>	<b>(1,024)</b>	<b>322</b>	<b>171</b>
<b>Technology</b>				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>3,106</b>	<b>(2,178)</b>	<b>928</b>	<b>990</b>

## Non Service Variances (£121,000 forecast underspend)

### Financing Costs – (£115K)

This provision is forecast to be underspent against budget at the year-end as; PWLB interest (£365K) due to reduced borrowing; reduced income from HRA Item 8 debit due to lower average rate % £50K; reduced interest from in-house investments due to reduced interest rates £130K; interest on short term borrowing (£40K); interest on Bonds £25K; interest property funds £130K; Schools and trust balances interest (£17K); finance lease costs £9K; payment to Minimum Reserve Provision (£37K).

### Levies – (£6K)

The annual levy from the Coroners Court is less than advised by the organisation when setting the budget.

## 4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £3,874,000 were agreed by Council when setting the 2016/17 budget in February 2016. The current outturn position allows for further in-year net appropriations from reserves, totalling £1,478,990. Total net appropriations from / (to) reserves for 2016/17 will therefore equal £5,352,990.

- £19,000 from the Business Transformation Reserve to enable the progression of various projects.
- £166,700 from the Earmarked Reserves relating to Social Work Training grants and the Practice Learning Fund
- £37,000 from the Specific Projects Reserve to cover costs relating to the Phase 3 Printing Review
- £250,000 from the Queensway Reserve to cover on-going revenue costs of the project
- £199,290 from the Public Health Reserve to fund services
- £807,000 appropriation from reserves at the year end to offset project overspend

**£1,478,990**

## 5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2016/17 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £6,472,000.

## 6. Performance against Budget savings targets for 2016/17

As part of setting the Council budget for 2016/17, a schedule of Departmental and Corporate savings was approved totalling £10.086 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
Chief Executive	0	262	1,146	1,408	1,408	0
People	260	3,547	1,504	5,311	5,015	(296)
Place	0	1,380	1,987	3,367	2,833	(534)
<b>Total</b>	<b>260</b>	<b>5,189</b>	<b>4,637</b>	<b>10,086</b>	<b>9,256</b>	<b>(830)</b>

Although the current forecast is showing a shortfall of £830,000 against the required savings total of £10.086 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 25<sup>th</sup> February 2016 and anticipated that £2,287,000 would be appropriated to earmarked reserves in 2016/17.

The closing HRA balance as at 31<sup>st</sup> March 2016 was £3,502,000.

## 8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters.

	<b>DR</b>	<b>CR</b>
	<b>£</b>	<b>£</b>
Virements over £50,000 in reported period	-	-
Virements over £50,000 previously reported	5,023	(5,023)
Virements approved under delegated authority	4,988	(4,988)
<b>Total virements</b>	<b>10,011</b>	<b>(10,011)</b>

There are no virements for Cabinet approval this period.

**General Fund Forecast 2016/17**  
**at 30 November 2016 - Period 8**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
Leader	4,765	(1,062)	3,703	(306)	3,397	3,407	10	(1,042)	(1,352)	(310)
Culture, Tourism and the Economy	17,439	(3,178)	14,261	464	14,725	14,953	228	9,460	10,370	910
Corporate and Community Support Services	127,435	(124,772)	2,663	298	2,961	2,781	(180)	2,596	1,961	(635)
Housing, Planning & Public Protection Services	13,689	(2,942)	10,747	(138)	10,609	10,628	19	7,051	6,973	(78)
Children & Learning	116,234	(85,464)	30,770	417	31,187	31,507	320	20,072	20,582	510
Health & Adult Social Care	76,004	(35,092)	40,912	1,586	42,498	42,707	209	28,270	28,729	459
Transport, Waste & Cleansing	35,073	(11,943)	23,130	(25)	23,105	23,427	322	14,806	14,724	(82)
Technology	5,858	(5,748)	110	37	147	147	0	108	143	35
<b>Portfolio Net Expenditure</b>	<b>396,497</b>	<b>(270,201)</b>	<b>126,296</b>	<b>2,333</b>	<b>128,629</b>	<b>129,557</b>	<b>928</b>	<b>81,321</b>	<b>82,130</b>	<b>809</b>
Reversal of Depreciation	(21,711)	3,069	(18,642)	0	(18,642)	(18,642)	0	(12,428)	(10,875)	1,553
Levies	585	0	585	0	585	579	(6)	357	353	(4)
Financing Costs	20,408	(4,621)	15,787	0	15,787	15,672	(115)	8,373	8,587	214
Contingency	5,816	0	5,816	(1,861)	3,955	3,955	0	1,488	0	(1,488)
Pensions Upfront Funding	(4,782)	0	(4,782)	0	(4,782)	(4,782)	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	1,034	1,034
<b>Sub Total</b>	<b>316</b>	<b>(1,552)</b>	<b>(1,236)</b>	<b>(1,861)</b>	<b>(3,097)</b>	<b>(3,218)</b>	<b>(121)</b>	<b>(2,210)</b>	<b>(901)</b>	<b>1,309</b>
<b>Net Operating Expenditure</b>	<b>396,813</b>	<b>(271,753)</b>	<b>125,060</b>	<b>472</b>	<b>125,532</b>	<b>126,339</b>	<b>807</b>	<b>79,111</b>	<b>81,229</b>	<b>2,118</b>
General Grants	0	(4,252)	(4,252)	0	(4,252)	(4,252)	0	(2,506)	(2,769)	(263)
Corporate Savings	(200)	0	(200)	200	0	0	0	0	0	0
Revenue Contribution to Capital	6,472	0	6,472	0	6,472	6,472	0	4,315	0	(4,315)
Contribution to / (from) Earmarked Reserves	(3,874)	0	(3,874)	(672)	(4,546)	(5,353)	(807)	(2,775)	(4,557)	(1,782)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>399,211</b>	<b>(276,005)</b>	<b>123,206</b>	<b>0</b>	<b>123,206</b>	<b>123,206</b>	<b>0</b>	<b>78,145</b>	<b>73,903</b>	<b>(4,242)</b>

<b>Use of General Reserves</b>							
Balance as at 1 April 2015			11,000		11,000	11,000	0
Use in Year			0	0	0	0	0
<b>Balance as at 31 March 2016</b>			<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Leader  
Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate and Non Distributable Costs	3,760	(177)	3,583	(349)	3,234	3,244	10	(1,149)	(1,417)	(268)
b Corporate Subscriptions	73	0	73	0	73	73	0	48	41	(7)
c Emergency Planning	99	0	99	43	142	142	0	105	106	1
d Strategy & Performance	833	(885)	(52)	0	(52)	(52)	0	(46)	(82)	(36)
<b>Total Net Budget for Portfolio</b>	<b>4,765</b>	<b>(1,062)</b>	<b>3,703</b>	<b>(306)</b>	<b>3,397</b>	<b>3,407</b>	<b>10</b>	<b>(1,042)</b>	<b>(1,352)</b>	<b>(310)</b>

35

**Virements**

**£000**

Transfer from earmarked reserves	(300)
Allocation from Contingency	0
In year virements	(6)
	<u>(306)</u>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Leader  
Portfolio Holder - Cllr J Lamb**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Short Duration Bond fund not budgeted for within Treasury Management.	Budgets for Salaries, Corporate Initiatives and Audit costs are currently underspent. Due to the ad-hoc and high value nature of some corporate core costs it is not possible to profile the budgets for Pensions Backfunding and Corporate Initiatives more accurately.
b.	
c.	
d.	Vacancies in the Policy Team

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Culture, Tourism and the Economy  
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	706	(364)	342	4	346	346	0	227	272	45
b Amenity Services Organisation	2,964	(386)	2,578	778	3,356	3,416	60	2,282	2,519	237
c Culture Management	104	(6)	98	0	98	98	0	65	66	1
d Library Service	3,789	(390)	3,399	0	3,399	3,499	100	2,426	2,469	43
e Museums And Art Gallery	1,303	(67)	1,236	17	1,253	1,253	0	832	922	90
f Parks And Amenities Management	2,736	(667)	2,069	(612)	1,457	1,507	50	803	850	47
g Sports Development	179	(45)	134	0	134	134	0	90	93	3
h Sport and Leisure Facilities	627	(144)	483	0	483	301	(182)	310	233	(77)
i Southend Theatres	575	(17)	558	0	558	558	0	392	387	(5)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	3,410	(999)	2,411	0	2,411	2,611	200	1,195	1,698	503
k Tourism	267	(11)	256	50	306	306	0	207	211	4
l Economic Development	363	0	363	(50)	313	313	0	221	235	14
m Town Centre	211	(58)	153	0	153	153	0	122	86	(36)
n Climate Change	205	(24)	181	27	208	208	0	141	190	49
o Queensway Regeneration Project	0	0	0	250	250	250	0	147	139	(8)
<b>Total Net Budget for Portfolio</b>	<b>17,439</b>	<b>(3,178)</b>	<b>14,261</b>	<b>464</b>	<b>14,725</b>	<b>14,953</b>	<b>228</b>	<b>9,460</b>	<b>10,370</b>	<b>910</b>

**Virements**

**£000**

Transfer from earmarked reserves	250
Allocation from Contingency	42
In year virements	172
	<u>464</u>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Culture, Tourism and the Economy  
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Additional peak relief requirement to meet service needs during the wet Spring/Summer. Reduced staff to meet saving requirements didn't take effect until part way through the year causing an in-year pressure	A wet Spring/Summer has required higher levels of relief staff and overtime. Staffing pressure expected to reduce due to a recent reduction in seasonal staff. Bulk material has been purchased and stockpiled in advance of its intended use whilst vehicle and machinery hire and maintenance costs peaked during the Summer whilst additional seasonal staff were working
c.	
d. The facilities management contract at the Forum has been let for longer than anticipated by the Forum Management Company resulting in a 2 year delay to renegotiate the costs. This matter is being dealt with by the Forum Management Company	The facilities management contract at the Forum has been let for longer than anticipated by the Forum Management Company resulting in a 2 year delay to renegotiate the costs. This matter is being dealt with by the Forum Management Company
e.	Funding is due to be received.
f. A reduction in visitor numbers to the golf course has resulted in a reduction in income	A reduction in visitor numbers to the golf course has resulted in a reduction in income
g.	
h. Saving due to the tendered leisure management contract	Saving due to the tendered leisure management contract
i.	
j. Loss of income as a result of the Pier train being out of service due to repairs of the pile caps during the busiest season of the year. There are also associated repairs and maintenance costs due to deckboard replacements as a result of the use of a buggy to transport some customers	Loss of income as a result of the Pier train being out of service due to repairs of the pile caps during the busiest season of the year. There are also associated repairs and maintenance costs due to deckboard replacements as a result of the use of a buggy to transport some customers. Tourism advertising costs incurred early in the year.  The cash collection process has resulted in an internal issue with allocating income to the Pier.
k.	
l.	
m.	
n.	



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O.

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12

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Cemeteries and Crematorium	1,436	(2,198)	(762)	(100)	(862)	(862)	0	(541)	(526)	15
b Customer Services Centre	2,902	(2,836)	66	72	138	138	0	91	36	(55)
c Council Tax Benefit	0	0	0	0	0	0	0	0	(20)	(20)
d Dial A Ride	117	(19)	98	18	116	116	0	74	72	(2)
e Support to Mayor	218	0	218	0	218	218	0	150	149	(1)
Housing Benefit and Council Tax Benefit	2,677	(1,195)	1,482	21	1,503	1,593	90	1,019	1,055	36
f Admin										
g Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	(51)	165	216
h Registration of Births Deaths and Marriage	0	0	0	0	0	0	0	0	0	0
i Partnership Team	317	0	317	14	331	331	0	224	201	(23)
j Support To Voluntary Sector	802	0	802	0	802	802	0	534	550	16
k Human Resources	2,208	(2,239)	(31)	8	(23)	(23)	0	(13)	(40)	(27)
l People & Organisational Development	532	(527)	5	0	5	5	0	3	(25)	(28)
m Tickfield Training Centre	386	(383)	3	0	3	3	0	12	(22)	(34)
n Transport Management	227	(240)	(13)	(118)	(131)	(131)	0	(88)	(107)	(19)
o Vehicle Fleet	720	(741)	(21)	(44)	(65)	(65)	0	(51)	(66)	(15)
p Accounts Payable	257	(256)	1	0	1	1	0	4	(15)	(19)
q Accounts Receivable	340	(351)	(11)	27	16	16	0	20	14	(6)
r Accountancy	2,727	(2,742)	(15)	0	(15)	(165)	(150)	(1)	(222)	(221)
s Asset Management	438	(434)	4	30	34	(16)	(50)	33	0	(33)
t Internal Audit & Corporate Fraud	948	(940)	8	0	8	8	0	7	(71)	(78)
u Buildings Management	2,909	(2,843)	66	132	198	198	0	285	310	25
v Administration & Support	0	0	0	0	0	0	0	0	0	0
w Community Centres and Club 60	54	(1)	53	0	53	53	0	29	24	(5)
x Corporate and Industrial Estates	794	(2,539)	(1,745)	0	(1,745)	(1,745)	0	(1,160)	(1,234)	(74)
y Council Tax Admin	1,355	(481)	874	0	874	814	(60)	582	434	(148)
z Democratic Services Support	430	0	430	0	430	437	7	288	291	3
aa Department of Corporate Services	1,084	(1,272)	(188)	(28)	(216)	(249)	(33)	(151)	(178)	(27)
ab Elections and Electoral Registration	409	0	409	25	434	434	0	352	357	5
ac Insurance	185	(243)	(58)	0	(58)	(58)	0	108	89	(19)
ad Local Land Charges	279	(318)	(39)	0	(39)	(39)	0	(10)	(32)	(22)
ae Legal Services	1,173	(1,237)	(64)	0	(64)	(13)	51	(44)	18	62

af Non Domestic Rates Collection	347	(304)	43	0	43	28	(15)	(52)	(74)	(22)
ag Corporate Procurement	756	(748)	8	241	249	229	(20)	210	143	(67)
ah Property Management & Maintenance	749	(635)	114	0	114	114	0	271	229	(42)
ai Member Expenses	712	0	712	0	712	712	0	462	456	(6)
<b>Total Net Budget for Portfolio</b>	<b>127,435</b>	<b>(124,772)</b>	<b>2,663</b>	<b>298</b>	<b>2,961</b>	<b>2,781</b>	<b>(180)</b>	<b>2,596</b>	<b>1,961</b>	<b>(635)</b>

**Virements**

**£000**

Transfer from earmarked reserves	241
Allocation from Contingency	40
In year virements	17
	<u>298</u>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a.	The number of cremations and burials is lower than in the same period last year. Repairs to the boiler are causing a pressure on the budget.
b.	A pressure due to unbudgeted IT costs is being offset by vacancies and higher income than predicted. Higher income in the Registrations Service than profiled due to a greater number of weddings in the summer period. As in previous years, this is expected to level out by year-end.
c.	Overpayments repaid relating to prior years
d.	
e.	
f. Forecast overspends on agency costs	A pressure on employees' budget due to overtime, agency costs and Vacancy Factor is being offset by an underspend against the Social Fund profiled budget
g.	Period 8 monitored position
h.	
i.	Vacancy in year. Office Expenses budget currently underspent.
j.	Expenditure relating to the Community Hub project. Income will be drawn down within the coming months to offset these project costs
k.	Additional income received from Suffolk CC to fund project work. It is anticipated, that income will fall this year due to less Schools using the HR service
l.	Corporate Training income is higher than budget to date but further costs are expected to offset the surplus
m.	Income from the Tickfield Centre is currently higher than budget
n.	Vacancy
o.	The fuel budget is underspent due to the running down of tanks and operating lease costs have reduced which is compensating for lower Internal Trading Income than predicted. No further fuel stock is being purchased as a fuel card programme has now been rolled out.

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Forecast Outturn Variance	Year to Date Variance
p.	Vacancy
q.	
r. Staff Vacancies	Vacancies in the Financial Management and Planning & Control teams
s. Staff Vacancies	
t.	An underspend due to staff vacancies is being partially offset by an overspend relating to the purchase of professional expertise in the form of contractors
u.	In line with previous years, the furniture budget is currently underspent. This is being offset by an overspend on Contract Cleaning, Security and Repairs & Maintenance costs
v.	
w.	
x.	Rental income is higher than current budget partly due to rent increases and back payments
y. More income relating to court proceedings has been raised than anticipated	More court proceedings relating to Council Tax have been initiated than expected when the budget was set although this will be partially offset by a higher provision for Bad Debt at the end of the year. This is mitigating an overspend on Agency Staff and Vacancy Factor
z. Currently it is unlikely that the Vacancy Factor budget will be achieved	
aa. Staff vacancies.	
ab.	
ac.	Vacancies in year.
ad.	Higher income than the profiled budget
ae. Court Costs in relation to Children's cases are higher than expected at this time of the year. It is currently unlikely that the Vacancy Factor or the income budget will be achieved	
af. Underspend on staff budgets	
ag. Underspend on a vacant post.	
ah.	
ai.	

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Housing, Planning & Public Protection Services  
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Strategy & Planning for Housing	256	(255)	1	0	1	1	0	0	0	0
b Private Sector Housing	4,139	(587)	3,552	10	3,562	3,547	(15)	2,378	2,351	(27)
c Housing Needs & Homelessness	1,276	(514)	762	0	762	762	0	508	508	0
d Supporting People	3,456	0	3,456	(150)	3,306	3,300	(6)	2,201	2,207	6
e Closed Circuit Television	517	(32)	485	4	489	489	0	324	332	8
f Community Safety	251	(32)	219	25	244	244	0	172	161	(11)
g Building Control	732	(397)	335	0	335	335	0	194	247	53
h Development Control	829	(569)	260	0	260	260	0	170	82	(88)
i Strategic Planning	412	0	412	0	412	412	0	396	404	8
j Regulatory Business	707	(11)	696	22	718	731	13	493	494	1
k Regulatory Licensing	570	(483)	87	171	258	285	27	31	27	(4)
l Regulatory Management	236	0	236	(235)	1	1	0	17	8	(9)
m Regulatory Protection	308	(62)	246	15	261	261	0	167	152	(15)
<b>Total Net Budget for Portfolio</b>	<b>13,689</b>	<b>(2,942)</b>	<b>10,747</b>	<b>(138)</b>	<b>10,609</b>	<b>10,628</b>	<b>19</b>	<b>7,051</b>	<b>6,973</b>	<b>(78)</b>

**Virements**

Transfer from earmarked reserves	10
Allocation from Contingency	28
In year virements	(176)
	<u>(138)</u>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Housing, Planning & Public Protection Services  
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b. Vacant post within Private Sector Housing.	
c.	
d.	
e.	
f.	
g.	
h.	The team currently has a vacant post and are also exceeding their income target to date.
i.	
j. Legal advice is required as part of a national court case against a company.	
k. Income from Tables & Chairs Licensing is below budget.	
l.	
m.	
n.	

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,549	(2,166)	383	0	383	383	0	252	194	(58)
b Children with Special Needs	2,047	(739)	1,308	158	1,466	1,575	109	1,033	1,138	105
c Early Years Development and Child Care Partnership	10,993	(9,562)	1,431	0	1,431	1,431	0	949	936	(13)
d Children Fieldwork Services	4,311	0	4,311	0	4,311	4,364	53	2,878	3,058	180
e Children Fostering and Adoption	6,796	(252)	6,544	50	6,594	6,772	178	4,384	4,570	186
f Youth Service	1,444	(397)	1,047	0	1,047	1,046	(1)	753	790	37
g Other Education	728	(580)	148	0	148	148	0	97	93	(4)
h Private Voluntary Independent	4,211	(156)	4,055	0	4,055	4,105	50	2,703	2,795	92
i Children Specialist Commissioning	1,016	(59)	957	207	1,164	1,193	29	777	814	37
j Children Specialist Projects	304	(189)	115	0	115	201	86	93	214	121
k School Support and Preventative Services	20,279	(12,302)	7,977	2	7,979	7,819	(160)	4,494	4,359	(135)
l Youth Offending Service	4,205	(1,711)	2,494	0	2,494	2,470	(24)	1,659	1,639	(20)
m Schools Delegated Budgets	57,351	(57,351)	0	0	0	0	0	0	(18)	(18)
n Age 14-19 Learning and	0	0	0	0	0	0	0	0	0	0
<b>Total Net Budget for Portfolio</b>	<b>116,234</b>	<b>(85,464)</b>	<b>30,770</b>	<b>417</b>	<b>31,187</b>	<b>31,507</b>	<b>320</b>	<b>20,072</b>	<b>20,582</b>	<b>510</b>

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**Virements**

**£000**

Transfer from earmarked reserves

235

Allocation from Contingency

204

In year virements

(22)

417



**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Current cohort of LDD placements and direct payments budgets are overspending.	
c.	
d. Overspend due to cost of Agency Social Workers in frontline child protection roles in Care Management and First Contact teams. Teams are unable to run with Vacancies due to caseloads.	Overspend due to cost of Agency Social Workers in frontline child protection roles in Care Management and First Contact teams. Teams are unable to run with Vacancies due to caseloads.
e. Forecast for current cohort of fostering places. This reflects success in increasing the number of available in-house carers, but it is also driven by overall higher numbers of children in care, with PVI placements also remaining high.	The number of children with in-house foster cares or kinship placements. This reflects success in increasing the number of available in-house carers, but it is also driven by overall higher numbers of children in care, with PVI placements also remaining high.
f.	
g.	
h. Current cohort of 53 children and young people in PVI placements is forecast to overspend, making the £250k saving a significant challenge. Within this there are 22 residential placements compared to 13 a year ago. This budget remain volatile and susceptible to sudden changes in demand from high cost placements such as secure accommodation placements.	Current cohort of 53 children and young people in PVI placements is forecast to overspend, making the £250k saving a significant challenge. Within this there are 22 residential placements compared to 13 a year ago. This budget remain volatile and susceptible to sudden changes in demand from high cost placements such as secure accommodation placements.
i. £29k pressure against budgeted vacancy factor as plans and review team is running at full establishment.	
j. Continuing overspend due to the costs of legal representation in child protection cases, linked to high numbers of children in care. There is a risk this overspend could increase as in the previous financial year the overspend was £200k and related to approximately 120 cases.	
k. As in last year this service is likely to underspend, however costs may start to rise once the growth in pupil numbers reaches the secondary school phase. An underspend is anticipated due to staffing vacancies against establishment in the School improvement service.	
l. Underspend due to a vacant post	
m.	

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	600	(593)	7	0	7	(31)	(38)	4	(4)	(8)
b Commissioning Team	2,628	(2,685)	(57)	(19)	(76)	(109)	(33)	(53)	(72)	(19)
c Strategy & Development	2,298	(2,328)	(30)	21	(9)	(9)	0	(9)	(32)	(23)
d People with a Learning Disability	15,878	(1,629)	14,249	283	14,532	14,281	(251)	9,673	9,577	(96)
e People with Mental Health Needs	3,627	(165)	3,462	41	3,503	4,089	586	2,331	2,841	510
f Older People	32,269	(14,940)	17,329	(548)	16,781	16,641	(140)	11,157	11,276	119
g Other Community Services	2,021	(665)	1,356	1,646	3,002	3,022	20	2,001	1,988	(13)
h People with a Physical or Sensory Impairment	5,182	(1,003)	4,179	(37)	4,142	4,208	66	2,757	2,783	26
i Service Strategy & Regulation	149	(69)	80	0	80	80	0	52	52	0
j Public Health	8,516	(8,379)	137	199	336	336	0	226	226	0
k Drug and Alcohol Action Team	2,529	(2,373)	156	0	156	156	0	102	97	(5)
l Young Persons Drug and Alcohol Team	307	(263)	44	0	44	44	0	29	(3)	(32)
<b>Total Net Budget for Portfolio</b>	<b>76,004</b>	<b>(35,092)</b>	<b>40,912</b>	<b>1,586</b>	<b>42,498</b>	<b>42,708</b>	<b>210</b>	<b>28,270</b>	<b>28,729</b>	<b>459</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

199  
1,217  
170  

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**1,586**

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Health contribution towards integrated commissioning	
b.	
c.	
d. Forecast underspend on residential care placements and daycare services	
e. Forecast overspend on residential care, supported living and direct payments	Forecast overspend on residential care, supported living and direct payments.
f. Forecast underspend on residential care placements	
g. Teams are running at full staffing levels which is therefore causing a slight pressure against budgeted vacancy levels.	
h. Forecast overspend on residential care placements	
i.	
j.	
k.	
l.	

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Transport, Waste & Cleansing  
Portfolio Holder - Cllr T Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Highways Maintenance	9,611	(2,229)	7,382	(147)	7,235	7,406	171	4,643	4,629	(14)
b Bridges and Structural Engineering	432	0	432	0	432	432	0	288	267	(21)
c Decriminalised Parking	1,306	(1,633)	(327)	0	(327)	202	529	(192)	231	423
d Car Parking Management	1,443	(5,959)	(4,516)	(145)	(4,661)	(5,061)	(400)	(3,162)	(3,508)	(346)
e Concessionary Fares	3,246	0	3,246	0	3,246	3,319	73	2,395	2,367	(28)
f Passenger Transport	405	(62)	343	0	343	403	60	250	320	70
g Road Safety and School Crossing	403	(60)	343	0	343	343	0	208	197	(11)
h Transport Planning	1,077	(57)	1,020	0	1,020	969	(51)	680	789	109
i Traffic and Parking Management	683	(5)	678	0	678	596	(82)	455	474	19
j Public Conveniences	604	0	604	17	621	621	0	400	381	(19)
k Waste Collection	3,850	0	3,850	681	4,531	4,531	0	3,187	3,016	(171)
l Waste Disposal	4,120	0	4,120	109	4,229	4,229	0	3,266	3,101	(165)
m Cleansing	1,916	(7)	1,909	(490)	1,419	1,419	0	911	889	(22)
n Civic Amenity Sites	570	0	570	(50)	520	520	0	333	332	(1)
o Environmental Care	644	(4)	640	0	640	640	0	355	278	(77)
p Waste Management	2,078	0	2,078	0	2,078	2,078	0	258	309	51
q Flood and Sea Defence	860	(64)	796	0	796	778	(18)	558	616	58
r Enterprise Tourism and Environment Central Pool	1,825	(1,863)	(38)	0	(38)	2	40	(27)	36	63
<b>Total Net Budget for Portfolio</b>	<b>35,073</b>	<b>(11,943)</b>	<b>23,130</b>	<b>(25)</b>	<b>23,105</b>	<b>23,427</b>	<b>322</b>	<b>14,806</b>	<b>14,724</b>	<b>(82)</b>

**Virements**

Transfer from/(to) earmarked reserves	£000
Allocation from Contingency	0
In year virements	130
	(155)
	<u>(25)</u>

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Transport, Waste & Cleansing  
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
<p>a. Street lighting energy costs are reducing due to the LED replacement project, however delays at the outset mean the full benefit is yet to be achieved. The saving in the 2016/17 budget was based on the projects original timetable which has resulted in a potential in-year pressure circa £297k which will be temporarily funded from reserves. Structural maintenance repair works, particularly on footways, is likely to result in a budget pressure of around £205k based on current expenditure levels due to the number of identified category 1 defects and additional road marking. The value of works recharged to the public for damage caused to the highway is below the targeted level creating a potential pressure circa. £140k. Income from the street works common permit scheme is above the expected level. A significant proportion of this is due to penalties levied in relation to S.74 overruns. At current rates an income surplus of between £0.4-0.5m seems likely.</p>	
<p>b.</p>	
<p>c. Delays in the implementation of the new Compliance Management contract for decriminalised parking mean expected savings in the first half of the year have not been achieved. The budget pressure as a result of this is approximately £114k. There is also £251k pressure created due to a shortfall in the income due to lower numbers of PCNs being issued as new staff were trained. In addition to this the bad debt provision required at the end of the year is currently projected at £164k for which there is no budget provision.</p>	<p>Overspend to date is in line with the forecast outturn</p>
<p>d. Continuing good weather has increased the expected surplus of income from on- and off-street parking provision to £400k.</p>	<p>Underspend to date is in line with the forecast outturn</p>
<p>e. Concessionary fares costs for the first &amp; second quarter have been confirmed and our consultants have updated their estimated costs for the year. Based on these updated figures the projection has reduced to £3.24m against a budget of £3.17m. Fluctuations in the number of journeys made mean this pressure could increase again or decrease further but this will not be known until later in the year.</p>	

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f.	Additional security levels required at the Travel Centre will cost approximately £70k for a full year which will cause a budget pressure of £60k.	
g.		
h.	Traffic signal maintenance costs have reduced significantly since the upgrade to LED leading to a potential underspend circa. £50k.	The to date variance shows an overspend due to government grants and EU funding for which claims are made in arrears.
i.	Traffic Management expenditure is consistent with that of the previous year which showed a significant drop in contractor costs, this results in a potential underspend of £82k.	
j.		
k.		
l.		Costs for MBT Plant are estimated pending actual charges from Essex CC
m.		
n.		
o.		There are currently vacancies within the team.
p.		Legal advice re New Waste Contract
q.	Current vacancies in the staffing establishment will result in an underspend of around £70k. Some of this underspend is being used to cover the revenue cost of storing spoil from the Cliff Stabilisation project for use in future flood defences.	The to date variance shows an overspend as full costs have been incurred already but the underspend on salaries is only recognised on a monthly basis.
r.	Due to the high levels of staff retention, the vacancy factor within the team is unlikely to be met and additional reductions in expenditure will need to be found	Due to the high levels of staff retention, the vacancy factor within the team is unlikely to be met and additional reductions in expenditure will need to be found

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**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Technology  
Portfolio Holder - Cllr T Byford**

<b>Service</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
a Information Comms & Technology	5,858	(5,748)	110	37	147	147	0	108	143	35
<b>Total Net Budget for Portfolio</b>	<b>5,858</b>	<b>(5,748)</b>	<b>110</b>	<b>37</b>	<b>147</b>	<b>147</b>	<b>0</b>	<b>108</b>	<b>143</b>	<b>35</b>

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**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

37

0

0

37

**General Fund Forecast 2016/17  
at 30 November 2016 - Period 8  
Technology  
Portfolio Holder - Cllr T Byford**

<b>Forecast Outturn Variance</b>	<b>Year to date Variance</b>
a.	A pressure on Employee costs mainly due to Agency Costs, Standby & Protected Pay, Recruitment costs and the Vacancy Factor is being offset by an underspend against IT and Communication budgets and surplus income over profiled budget



**Housing Revenue Account Forecast 2016/17**  
**at 30 November 2016 - Period 8**  
**Deputy Chief Executive - Simon Leftley**

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	276	0	276	276	0	276	276	0
b Premises (Excluding Repairs)	702	0	702	702	0	410	410	0
c Repairs	4,736	0	4,736	4,736	0	2,550	2,550	0
d Supplies & Services	67	0	67	67	0	39	39	0
e Management Fee	5,618	0	5,618	5,618	0	3,025	3,025	0
f MATS	1,048	0	1,048	1,048	0	611	611	0
g Provision for Bad Debts	372	0	372	372	0	217	217	0
h Capital Financing Charges	13,045	0	13,045	13,045	0	7,610	7,610	0
<b>Expenditure</b>	<b>25,864</b>	<b>0</b>	<b>25,864</b>	<b>25,864</b>	<b>0</b>	<b>14,738</b>	<b>14,738</b>	<b>0</b>
i Fees & Charges	(503)	0	(503)	(503)	0	(293)	(293)	0
j Rents	(26,645)	0	(26,645)	(26,645)	0	(15,543)	(15,593)	(50)
k Other	(263)	0	(263)	(263)	0	(153)	(153)	0
l Interest	(210)	0	(210)	(210)	0	(123)	(123)	0
m Recharges	(530)	0	(530)	(530)	0	(309)	(309)	0
<b>Income</b>	<b>(28,151)</b>	<b>0</b>	<b>(28,151)</b>	<b>(28,151)</b>	<b>0</b>	<b>(16,421)</b>	<b>(16,471)</b>	<b>(50)</b>
n Appropriation to Earmarked reserves	2,287	0	2,287	2,287	0	0	0	0
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,683)</b>	<b>(1,733)</b>	<b>(50)</b>
<b>Use of Reserves</b>								
Balance as at 1 April 2016	3,502	0	3,502	3,502	0			
Use in Year	(0)	0	(0)	(0)	0			
<b>Balance as at 31 March 2017</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>			

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Housing Revenue Account Forecast 2016/17  
at 30 November 2016 - Period 8  
Deputy Chief Executive - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	

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**Capital Programme Budget  
Monitoring 2016/17**

**Period 8**

**as at 30<sup>th</sup> November 2016  
Departmental Summary**

## Capital Programme Monitoring Report – November 2016

### 1. Overall Budget Performance

The revised Capital budget for the 2016/17 financial year is £65.743million which includes all changes agreed at November Cabinet. Actual capital spend at 30<sup>th</sup> November is £28.547million representing approximately 43% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.708million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2016/17 £'000	Outturn to 30 November 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Revised Budget 2016/17 £'000	Previous Expected Variance to Revised Budget 2016/17 £'000
Chief Executive	9,289	665	5,481	(3,808)	-
People	12,612	9,338	14,541	1,929	-
Place	34,961	14,367	32,275	(2,686)	-
Housing Revenue Account (HRA)	8,881	4,177	8,881	-	-
<b>Total</b>	<b>65,743</b>	<b>28,547</b>	<b>61,178</b>	<b>(4,565)</b>	<b>-</b>

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	6,082	3,200	7	<b>9,289</b>
People	6,952	5,659	1	<b>12,612</b>
Place	20,788	13,233	940	<b>34,961</b>
Housing Revenue Account (HRA)	8,725	109	47	<b>8,881</b>
<b>Total</b>	<b>42,547</b>	<b>22,201</b>	<b>995</b>	<b>65,743</b>
As a percentage of total budget	64.7%	33.8%	1.5%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30<sup>th</sup> November is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	3,200	7	3,207	3,204	<b>3</b>
People	5,659	1	5,660	3,260	<b>2,400</b>
Place	13,233	940	14,173	8,864	<b>5,309</b>
Housing Revenue Account (HRA)	109	47	156	31	<b>125</b>
<b>Total</b>	<b>22,201</b>	<b>995</b>	<b>23,196</b>	<b>15,359</b>	<b>7,837</b>

## 2. Department Budget Performance

### Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £9.289million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2016/17 £'000	Outturn to 30 November 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Forecast Variance to Year End 2016/17 £'000	Previous Forecast Variance to Year End 2016/17 £'000
Queensway	1,142	297	642	(500)	-
Council Buildings	9	6	9	-	-
Asset Management (Property)	7,162	280	3,854	(3,308)	-
Cemeteries & Crematorium	785	82	785	-	-
<b>Subtotal</b>	<b>9,098</b>	<b>665</b>	<b>5,290</b>	<b>(3,808)</b>	<b>-</b>
Priority Works (see table)	191	-	191	-	-
<b>Total</b>	<b>9,289</b>	<b>665</b>	<b>5,481</b>	<b>(3,808)</b>	<b>-</b>

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(309)
Remaining budget	191

Actual spend at 30<sup>th</sup> November stands at £0.665million. This represents 7% of the total available budget.

### Queensway

The Ground Penetrating Radar scheme of £142k is focused on determining the location of gas pipes, electricity cables and drainage around the Queensway site. The survey has now been completed and both the 2D and 3D models have been delivered. The data is currently being analysed to ascertain which services may be affected by the works proposal.

£500k of the remaining budget relates to an allowance for commercial property buy back and this full budget will be included as a carry forward request in the report to January Cabinet.

## **Council Buildings**

All building works have now been completed at Tickfield and the final account is the only outstanding cost.

The Perimeter Security Improvements scheme is progressing well. Access swipe panels to the underground car park shutter and pedestrian door have now been installed with permissions for access issued to authorised members of staff. Cabling for additional cabinet and CCTV camera have also been installed and are awaiting new cameras.

## **Asset Management (Property)**

A scheme to demolish the existing Southend Library car park and construct a new one is in progress with utility mapping, topographical surveys and laser scanning have already taken place. The new building will increase capacity for parking spaces and earn additional income. Planning submission is on target for February 2017.

Works on the Seaways Development Enabling Works are currently under review and £3k of the current budget will be included in the report to January Cabinet as a carry forward request.

The progress of the New Beach Huts scheme is pending a procurement review of phase one. This is unlikely to be completed by the end of 2016/17 therefore the full budget of £109k will be included as a carry forward request in the report to January Cabinet.

The scheme to redevelop the Civic East car park will commence following the completion of the Library car park enhancement. This will not be happening this year and therefore the full budget of £19k will be a carry forward request included in the report to January Cabinet.

Planning permission has now been granted for the Airport Business Park scheme and works commenced during November. Spend profiling is being reviewed regularly and a carry forward request of £1.177million will be included in the report to January Cabinet.

A budget of £2million for Commercial Property Investment will be included in the report to January Cabinet as a carry forward request. Further budget is available in 2017/18 but no suitable opportunities have become available in 2016/17 to allow this budget to be utilised.

## **Cemeteries and Crematorium**

A scheme to improve the crematorium grounds and replace the aged Pergola Walk is taking place in 2016/17 to include memorials and interment units within the supporting structure. The contract has now been awarded with a start date scheduled for 2<sup>nd</sup> January 2017.

The scheme to install pre-made mini graves for cremated remains commenced on 25<sup>th</sup> November. Ground works have been completed, materials delivered and installation has begun. This scheme remains on target for time and budget.

## **Priority Works**

The Priority works provision budget currently has £191k remaining unallocated.

## **Summary**

Carry forward requests to be included to the report to January Cabinet are Queensway Commercial Property for £500k, Airport Business Park for £1.177million, Civic East Car Park Redevelopment for £19k, Commercial Property Investment for £2million, New Beach Huts Phase Two for £109k and Seaways Development Enabling Works for £3k.

## Department for People

The revised Department for People budget totals £12.612million.

Department for People	Revised Budget 2016/17 £'000	Outturn to 30 November 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000	Previous Expected Variance to Year End 2016/17 £'000
Adult Social Care	681	44	681	-	-
General Fund Housing	1,487	634	1,487	-	-
Children & Learning Other	64	-	64	-	-
Condition Schemes	992	608	1,000	8	-
Devolved Formula Capital	288	288	288	-	-
Primary and Secondary School Places	9,100	7,764	11,021	1,921	-
<b>Total</b>	<b>12,612</b>	<b>9,338</b>	<b>14,541</b>	<b>1,929</b>	<b>-</b>

Actual spend at 30<sup>th</sup> November stands at £9.338million. This represents 74% of the total available budget.

### Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2016/17 include the development of an independent living centre, investment in technology and extra care provision.

### General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition.

The Empty Dwellings Management scheme is currently concentrating on bringing more empty homes back into use. Projects are currently taking place on three properties.

Minimal works are in the pipeline for the Works in Default enforcement scheme with a demolition planned for January.

### Children & Learning Other Schemes

Retentions of £57k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the creditors shown above.

### Condition Schemes

A budget of £0.992m has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken



over the school summer holidays to minimise disruption to the schools. Retentions of £17k are being held for works completed last year at seven primary schools.

Additional budgets for two of the condition schemes will be included in the report to January Cabinet to be funded from unallocated Department for Education grant. These schemes are Hamstel Juniors Fire Systems for £3k and Kingsdown Fire Systems Upgrade for £5k.

### **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2016/17 is £288k. This grant amount will reduce as further maintained schools convert to academy status.

### **Primary and Secondary School Places**

The primary expansion programme is now complete. A review of places available against forecast demand will be done on an annual basis. If a need is identified, a further expansion of primary places will be explored to ensure that the Council's statutory duty to provide a good school place for all those that request it can be met. A secondary expansion programme is now in the beginning stages to ensure that the extra places supplied in primary are matched in secondary as they are needed. As part of this expansion programme, the PROCAT building in Southchurch Boulevard has now been purchased. Improvements to Special Education Needs and Pupil Referral Unit accommodation are also in the planning stages. A further £126k is also being held as retention payments against works completed in the previous financial year on primary expansion projects.

An accelerated delivery request will be included in the report to January Cabinet for the Secondary School Provision scheme for £1.911million. This is required to complete the purchase of Wentworth within this financial year. A further accelerated delivery is required for the Expansion of Two Year Old Childcare Places scheme for £10k.

### **Summary**

Accelerated delivery requests to be included in the report to January Cabinet are the Secondary School Provision scheme for £1.911million and the Expansion of Two Year Old Childcare Places scheme for £10k.

Externally funded schemes to be added to the programme include Hamstel Juniors Fire Systems for £3k and Kingsdown Fire Systems upgrade for £5k.

## Department for Place

The revised capital budget for the Department for Place is £34.961million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2016/17 £'000	Outturn to 30 November 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000	Previous Expected Variance to Year End 2016/17 £'000
Culture	1,893	561	1,616	(277)	-
ICT Programme	5,030	2,975	4,633	(397)	-
Enterprise, Tourism & Regeneration	2,469	1,963	2,469	-	-
Southend Pier	1,066	209	866	(200)	-
Coastal Defence & Foreshore	881	296	881	-	-
Highways and Infrastructure	10,585	4,472	9,623	(962)	-
Parking Management	334	22	234	(100)	-
Section 38 & 106 Agreements	779	429	779	-	-
Local Transport Plan	3,013	1,316	3,013	-	-
Local Growth Fund	6,086	1,635	6,086	-	-
Transport	510	37	510	-	-
Energy Saving Projects	2,315	452	1,565	(750)	-
<b>Total</b>	<b>34,961</b>	<b>14,367</b>	<b>32,275</b>	<b>(2,686)</b>	<b>-</b>

Actual spend at 30<sup>th</sup> November stands at £14.367million. This represents 41% of the total available budget.

### Culture

The tenders for the works on Westcliff Library as part of the Library Review scheme are due back during December and works are then due to commence for Westcliff and Leigh Library in the new year. To continue works into 2017/18, a carry forward request of £150k will be included in the report to January Cabinet.

Works to undertake the reinstatement and stabilisation of Belton Hill steps are now underway. Procurement has commenced for the appointment of a geo-technical engineer although due to pressures this is taking longer than expected. As a result of this, budget of £47k will be included in the report to January Cabinet as a carry forward request.

The materials for the Playground Gates scheme are currently being sourced via Contracts Finder and this has caused a slight delay to the project. A carry forward request of £80k will be included in the report to January Cabinet to allow for this.

## **ICT**

A cyber security review is due to take place to inform the direction of the Barracuda Replacement scheme, the Mobile Device End Point Protection Replacement scheme and the Websense Replacement Scheme. Budgets of £30k, £45k and £30k respectively will be included in the report to January Cabinet as carry forward requests to complete the schemes in 2017/18 once the review has taken place.

The full budget of £100k on the ICT Priority Works scheme will be included as a carry forward request in the report to January Cabinet. Test network routing is currently being finalised to enable the scheme to progress in 2017/18.

Transcribing equipment has been purchased for the Human Resources Case Management System and this completes the planned spend for 2016/17. £17k of the current budget will be included in the report to January Cabinet as a carry forward request to complete the second part of the scheme in 2017/18.

The scheme to deliver a robust Social Care case management system is well underway with a full suite of test systems now available for use. The budget for 2016/17 is £1.4million and projected spend is currently on target. The data migrations rounds are progressing and further milestones have been achieved.

A project to review the end to end process for reports and requests received by the Council in respect of waste, public protection, highways and parking related matters is now underway which has commenced with waste during August. This scheme has a view for self-serve automation and the removal of manual intervention from the process. Quotations have come back higher than expected therefore further suppliers have been invited to give a presentation on the service they could provide. A carry forward request of £175k will be required and this will be included in the report to January Cabinet.

## **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre and the Coastal Communities Fund.

The Three Shells Lagoon is complete and was officially opened on 21<sup>st</sup> July. The toilet block drainage is nearing completion with weather conditions delaying works on the cladding. This is expected to complete in early 2017.

Several projects are planned for 2016/17 under the Property Refurbishment Programme including works at Priory Park yard, Campfield Road toilets, Belfairs Park drainage investigations and Central Museum windows. Some of these works require listed building approval therefore they are likely to take place later in the year.

## **Southend Pier**

Additional works have been carried out on the pile caps on Southend Pier and works are on-going. It is anticipated that this full budget will be spend during 2016/17.

The Prince George extension works involve concrete trials which are scheduled to go ahead in 2016/17 at a cost of approximately £200k. The tenders went out in October and are currently being evaluated.

£200k has been transferred from Priority works for the Pier View Gallery. This budget will be included in the report to January Cabinet as a carry forward request when the works will begin.

## **Coastal Defence and Foreshore**

The cliff stabilisation scheme on Clifton Drive is working to remediate the cliff slip and reinforce it against further slippage. The final works of fixing anti-slip strips to the step edges took place in early November which completes the main project. The final account is in the process of being prepared.

Funding totalling £160k from the Environment Agency has been received as part of the Southend Shoreline Strategy and development of the strategy is currently underway.

## **Highways and Infrastructure**

A scheme to invest in the highways infrastructure to reduce long term structural maintenance and improve public safety has been approved for 2016/17. The works are based on priorities identified by the outcome of the asset management condition survey. Schemes have been put forward for approval with regards to verge hardening and proposed works will take place in February 2017. Carriageway works on The Fairway are being delayed until July 2017 therefore a carry forward request of £160k will be included in the report to January Cabinet.

A grant of £65k has been received from the Department for Transport for the repair of potholes throughout the Borough. This grant has been secured for the next 5 years.

The Cinder Path scheme has encountered further delays and budget of £802k will be included in the report to January Cabinet as a carry forward request.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The luminaires installation is substantially complete and the columns are expected to be in place by Christmas.

## **Parking Management**

A new scheme to improve car park surfacing, structures and signage and to replace pay and display machines in order to maximise capacity and usage is taking place in 2016/17. The scheme will aim to rationalise and upgrade pay and display equipment across all car parks, surface improvements at East Beach, lighting upgrades at Belton Gardens and layout alterations to improve accessibility and security at University Square. The tender process has commenced with works expected for January 2017. A number of projects are in the planning stages including works at Tylers Avenue and Elm Road. A carry forward request of £100k will be included in the report to January Cabinet in order to consider improvements in 2017/18 resulting from the operation of the new parking contract.

## **Section 38 and Section 106 Schemes**

There are a number of S38 and S106 schemes all at various stages. The larger schemes include works to Shoebury Park enhancement and Fossetts Farm bridleway works.

## **Local Transport Plans (LTP Schemes)**

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening. Schemes are well underway with further schemes currently being put forward for approval scheduled for February 2017.

## **Local Growth Fund**

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership to draw down the 2016/17 funding.

The contractor has been appointed for the main highways works at Kent Elms. Works commenced on the 21<sup>st</sup> November and the footbridge has been removed to allow for construction of the additional inbound and outbound lanes. Works are focusing on the inbound carriageway laying the new kerbline and drainage up to the new crossing. New drainage is being laid for the new outbound carriageway at the west of the junction.

The works to the Bell junction will be focusing on options to put forward for the business case. Pedestrian surveys have been undertaken and a review will commence shortly.

Bridge and Highway Maintenance works will be focusing on investigation works for improvements to the A127 corridor and supporting Kent Elms works. Surfacing is now complete to the east bound section of the A127 from boundary to just prior to the Progress Road improvement works and in the vicinity of Bellhouse Lane. Further surveys for drainage, traffic data, lighting and safety barriers are yet to be undertaken.

## **Transport**

The final account is still being negotiated with the contractor for the main works on the A127 Tesco junction improvements. The Road Safety Audit report has been reviewed with minor adjustments being carried out on traffic signals as necessary.

Minor adjustments to traffic signals on Progress road are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects.

## **Energy Saving Projects**

As part of the energy Efficiency Projects, installation will commence in University Square car park in January with surveys to take place on the pier. £100k of the current budget will be included in the report to January Cabinet as a carry forward request to carry out the remaining works.

The tender is currently in process for the Solar PV Projects alongside negotiations with the Cliffs Pavilion and Garons. £450k of the current budget will be included as a carry forward request in the report to January Cabinet as it is likely much of the scheme will take place in 2017/18.

Temple Sutton Primary School are to make a decision on the pool works in January which will result in a carry forward request of £200k in the report to January Cabinet as potential works will not commence until 2017/18.

## Summary

Carry forward requests to be included in the report to January Cabinet include Library Review for £150k, Belton Hill Steps for £47k, Playground Gates for £80k, Barracuda Replacement for £30k, ICT Priority Works for £100k, IT Human Resources Case Management System for £17k, Mobile Device End Point Protection Replacement for £45k, Place Business Transformation in End to End Reporting for £175k, Websense Replacement for £30k, Southend Pier View Gallery for £200k, Car Park Infrastructure Improvements for £100k, Cinder Path for £802k, Highways Planned Maintenance Investment for £160k, Energy Efficiency Projects for £100k, Solar PV Projects for £450k and Temple Sutton School Energy Project for £200k.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2016/17 is £8.881million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2016/17 £'000	Outturn to 30 November 2016/17 £'000	Expected outturn 2016/17 £'000	Forecast Variance to Year End 2016/17 £'000	Previous Forecast Variance to Year End 2016/17 £'000
Decent Homes Programme	4,919	2,048	4,919	-	-
Council House Adaptations	500	275	500	-	-
Sheltered Housing Remodelling	345	-	345	-	-
Other HRA	3,117	1,854	3,117	-	-
<b>Total</b>	<b>8,881</b>	<b>4,177</b>	<b>8,881</b>	-	-

The actual spend at 30<sup>th</sup> November of £4.177million represents 47% of the HRA capital budget.

### Decent Homes Programme

Following the review of the Decent Homes works to reflect life expired component replacements, the programme is continuing on target to complete in March 2017. Works are in progress for flooring replacements, bin stores and Cecil Court lift refurbishments. The project to renew footpaths across the Borough has also commenced.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2016/17.

### Sheltered Housing Remodelling

A proposal for the use of this budget went forward to November Cabinet. It was agreed that a series of workshops would be set up to explore various schemes. The outcome of these workshops will be presented as a follow up Cabinet report with recommended options for developing a model of sheltered housing provision in order to meet the housing needs of older people in Southend.

### Other HRA

The plan for the HRA Land Review scheme is to construct 18 housing units within the Shoeburyness ward. The site contractor is progressing well on site and is on target for completion. The first five houses in Bulwark Road and Exeter Close have been handed over and are not tenanted. The six houses in Ashanti Close will be handed over in early January.

Summary of Capital Expenditure at 30th November 2016

Appendix 1

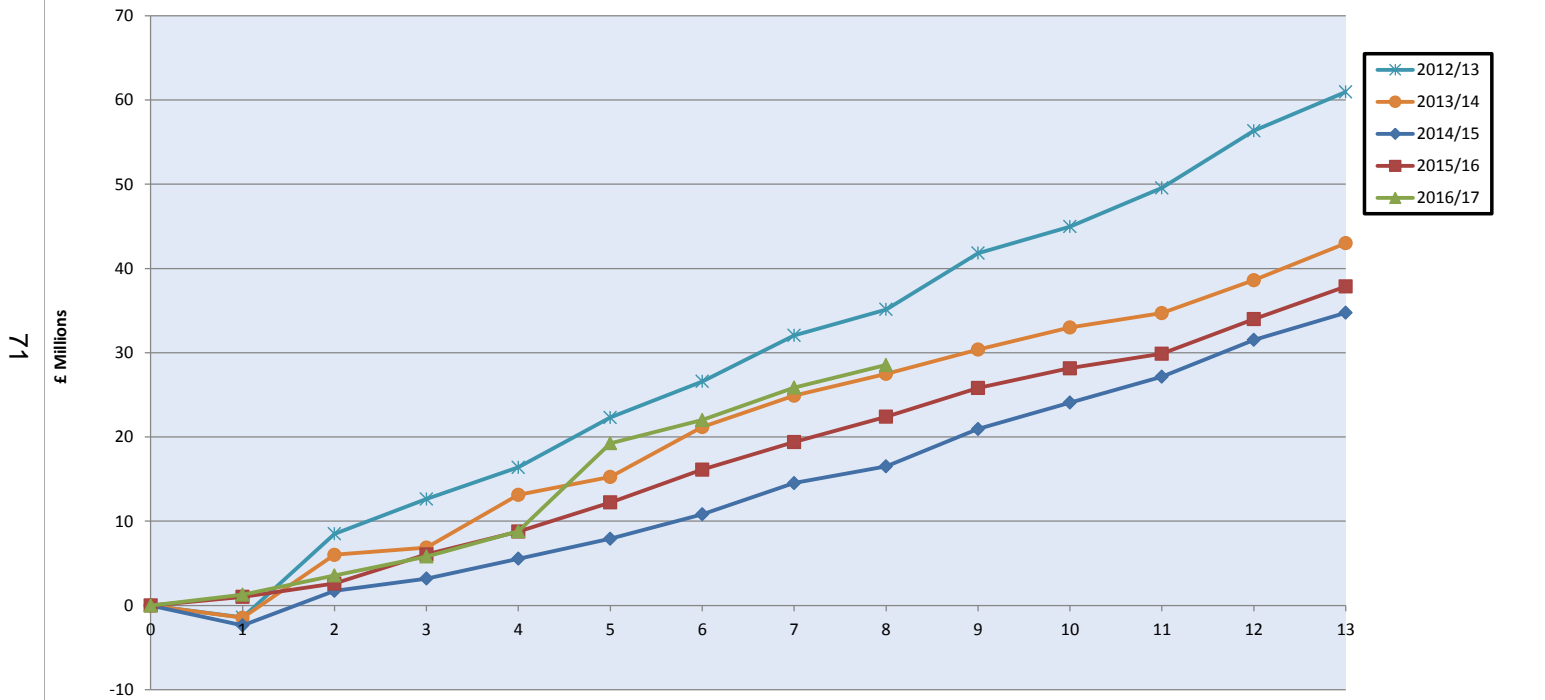
	Original Budget 2016/17 £000	Revisions £000	Revised Budget 2016/17 £000	Actual 2016/17 £000	Forecast outturn 2016/17 £000	Forecast Variance to Year End 2016/17 £000	% Variance
Corporate Services	15,229	(5,940)	9,289	665	5,481	(3,808)	7%
People	13,365	(753)	12,612	9,338	14,541	1,929	74%
Place	34,083	878	34,961	14,367	32,275	(2,686)	41%
Housing Revenue Account	10,773	(1,892)	8,881	4,177	8,881	0	47%
	<u>73,450</u>	<u>(7,707)</u>	<u>65,743</u>	<u>28,547</u>	<u>61,178</u>	<u>(4,565)</u>	<u>43%</u>
<b>Council Approved Original Budget - February 2016</b>	<b>73,450</b>						
Corporate Services amendments	(7,646)						
People amendments	(1,717)						
Place amendments	517						
HRA amendments	(2,049)						
Carry Forward requests from 2015/16	4,218						
Accelerated Delivery requests to 2015/16	(2,807)						
Budget re-profiles (June Cabinet)	(134)						
New external funding	1,911						
<b>Council Approved Revised Budget - November 2016</b>	<b><u>65,743</u></b>						

Actual compared to Revised Budget spent is £28.547M or 43%



Appendix 2

Capital programme Delivery  
Cummulative Capital Expenditure 2012/13 to 2016/17



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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